

Agenda
Grainger County Commission Meeting
Monday April 11, 2022 @ 7:00PM

Meeting will be open to General Public

1. Call to Order
2. Invocation
3. Pledge to Flag
4. Roll Call
5. Approval of Agenda and Addendums if required
6. Approve minutes for March 14, 2022 meeting and corrections if required
7. Election of Notaries:
8. Approval of Notary Bonds:
9. Elections:
 - A.
10. Reports, monthly, quarterly & annual:
 - A. Mayor - Cash Flow Analysis (included in packet)
 - B. Sheriff's Report -
 - C. Department of Education - Report of receipts, disbursements and obligations
11. Committee/Director Reports:
 - A. Parks and Recreation (included in packet)
 - B. EMS Report (included in packet)
 - C. 911 Report (included in packet)
12. Budget Amendments:
 - A. Sheriff - Budget Amendments included in packet
 - B. Department of Education- Budget Amendments included in packet.
 - C. Mayor - ARP and State Revenue budget amendments included in packet.
 - D. EMS - Budget Amendment included in packet

13. Resolutions:
 - A. Resolution 4.11.22A - Resolution to submit application for CDBG Public Safety grant for \$420,000. Local match will be from ARP funding.
14. New Business:
 - A. Consider County Educational policy in accordance with state policy for Health Department employees. All funds will be reimbursed by State.
 - B. David Lietzke would like to address the commission in reference to Film Tech building.
15. Old Business:
 - A.
16. Misc./Other Business:
 - A.
17. Announcements:
 - A.
18. Next Commission Meeting: May 9, 2022 @ 7:00 PM
19. Adjournment

County Name Grainger County Government

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
General Fund													
Cash Receipts	\$ 792,634	\$ 265,815	\$ 307,362	\$ 408,946	\$ 1,010,199	\$ 2,122,848	\$ 900,784	\$ 2,059,882	\$ 721,321	\$ 527,147	\$ 321,510	\$ 389,820	\$ 9,828,269
Loan Proceeds													
Total Cash Inflows	792,634	265,815	307,362	408,946	1,010,199	2,122,848	900,784	2,059,882	721,321	527,147	321,510	389,820	9,828,269
Beg Cash Bal	2,288,615	1,945,124	1,287,699	974,983	728,748	883,801	2,339,539	2,405,906	3,734,982	3,465,598	4,021,198	3,728,691	486,643
Available Cash	3,081,249	2,210,939	1,595,061	1,383,929	1,738,948	3,006,650	3,240,322	4,465,787	4,456,303	4,135,231	4,342,707	4,118,512	10,314,912
Cash Payments	\$ 1,136,125	\$ 923,240	\$ 620,078	\$ 590,897	\$ 855,146	\$ 667,111	\$ 834,417	\$ 730,806	\$ 990,705	\$ 634,053	\$ 614,016	\$ 763,216	9,359,810
Debt Service													
Transfers Out (P.L.O.T., etc)													
Total Cash Outflows	1,136,125	923,240	620,078	590,897	855,146	667,111	834,417	730,806	990,705	634,053	614,016	763,216	9,424,094
End Bal	1,945,124	1,287,699	974,983	728,748	883,801	2,339,539	2,405,906	3,734,982	3,465,598	3,501,178	3,728,691	3,355,295	890,818
Cash Inflows - Outflows	\$ (343,491)	\$ (667,425)	\$ (312,715)	\$ (246,235)	\$ 155,053	\$ 1,455,737	\$ 66,367	\$ 1,329,076	\$ (269,384)	\$ (106,906)	\$ (292,506)	\$ (373,396)	\$ 404,175

Transfers Out (PILoT, etc)
Total Cash Outflows
End Bal
Cash Inflows - Outflows

JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
\$ 20,743	\$ 13,177	\$ 20,669	\$ 64,228	\$ 110,136	\$ 251,145	\$ 106,970	\$ 261,836	\$ 60,278	\$ 30,928	\$ 26,815	\$ 29,877	\$ 996,807
250,000												250,000
270,743	13,177	20,669	64,228	110,136	251,145	106,970	261,836	60,278	30,928	26,815	29,877	1,246,807
124,190	337,763	236,762	189,456	189,359	214,261	395,398	398,666	592,151	583,408	528,013	488,954	137,110
394,933	350,940	257,431	253,685	299,494	465,406	502,368	660,502	652,429	614,336	554,827	518,831	1,383,900
\$ 57,170	\$ 114,178	\$ 67,975	\$ 64,326	\$ 83,233	\$ 70,008	\$ 103,702	\$ 68,351	\$ 123,713	\$ 86,323	\$ 65,873	\$ 69,060	975,91
											2,327	
57,170	114,178	67,975	64,326	83,233	70,008	103,702	68,351	123,713	86,323	65,873	71,387	978,23
337,763	236,762	189,456	189,359	214,261	395,398	398,666	592,151	528,717	528,013	488,954	124,190	405,66
\$ 213,573	\$ (101,001)	\$ (47,306)	\$ (98)	\$ 24,903	\$ 181,137	\$ 3,268	\$ 193,485	\$ (63,435)	\$ (55,395)	\$ (39,059)	\$ (41,510)	\$ 268,56

Cash Flow Forecast Schedule
FY 2021

County Name Grainger County Government

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Debt Service													
Cash Receipts	\$ 792,441	\$ 180,066	\$ 191,469	\$ 110,677	\$ 206,797	\$ 389,726	\$ 217,925	\$ 452,804	\$ 132,751	\$ 98,720	\$ 94,047	\$ 6,853	\$ 2,874,275
Loan Proceeds													
Total Cash Inflows	792,441	180,066	191,469	110,677	206,797	389,726	217,925	452,804	132,751	98,720	94,047	6,853	2,874,275
Beg Cash Bal	2,004,708	2,546,650	2,726,715	2,803,534	2,834,211	2,768,283	3,158,009	3,301,572	3,754,375	3,326,672	1,923,325	1,923,325	2,004,708
Available Cash	2,797,150	2,726,715	2,918,184	2,914,211	3,041,008	3,158,009	3,375,934	3,754,375	3,887,126	3,425,392	1,923,325	1,930,178	4,878,984
Cash Payments	\$ 500		\$ 114,650		\$ 272,725		\$ 74,363		\$ 560,454				1,022,691
Debt Service													
Transfers Out (P.L.O.T., etc)	250,000			80,000									330,000
Total Cash Outflows	250,500		114,650	80,000	272,725		74,363		560,454				1,352,691
End Bal	2,546,650	2,726,715	2,803,534	2,834,211	2,768,283	3,158,009	3,301,572	3,754,375	3,326,672	3,425,392	1,923,325	1,930,178	3,526,292
Cash Inflows - Outflows	\$ 541,941	\$ 180,066	\$ 76,819	\$ 30,677	\$ (65,928)	\$ 389,726	\$ 143,562	\$ 452,804	\$ (427,703)	\$ 98,720	\$ 94,047	\$ 6,853	\$ 1,521,584

Cash Flow Forecast Schedule
FY 2022

County Name Graininger County Government

Park & Rec	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Cash Receipts	\$ 3,521	\$ 1,596	\$ 13,609	\$ 125,771	\$ 24,298	\$ 58,558	\$ 20,230	\$ 40,086	\$ 8,723	\$ 16,893	\$ 2,944	\$ 4,026	\$ 320,256
Loan Proceeds													
Total Cash Inflows	3,521	1,596	13,609	125,771	24,298	58,558	20,230	40,086	8,723	16,893	2,944	4,026	320,256
Beg Cash Bal	120,243	86,021	52,554	36,503	127,638	133,458	178,089	155,184	181,076	157,769	151,638	137,384	120,243
Available Cash	123,764	87,616	66,163	162,274	151,936	192,016	198,319	195,271	189,799	174,662	154,582	141,411	440,500
Cash Payments	\$ 37,744	\$ 9,687	\$ 29,660	\$ 34,636	\$ 18,478	\$ 13,928	\$ 43,134	\$ 14,195	\$ 32,031	\$ 23,023	\$ 17,198	\$ 19,726	293,440
Debt Service													
Transfers Out (PILOT, etc)													
Total Cash Outflows	37,744	9,687	29,660	34,636	18,478	13,928	43,134	14,195	32,031	23,023	17,198	19,726	293,440
End Bal	86,021	52,554	36,503	127,638	133,458	178,089	155,184	181,076	157,769	151,638	137,384	121,685	147,060
Cash Inflows - Outflows	\$ (34,223)	\$ (8,091)	\$ (16,051)	\$ 91,135	\$ 5,820	\$ 44,631	\$ (22,905)	\$ 25,892	\$ (23,307)	\$ (6,130)	\$ (14,254)	\$ (15,700)	\$ 26,817

November 30, 2021

Report of receipts, disbursements, and obligations of Grainger County Schools made by James Atkins, Director of Schools, for The Grainger County Board of Education to the Quarterly County Board of Commissioners for the months of September 2021, October 2021, and November 2021.

SUBMITTED BY

James Atkins

James Atkins, Director of Schools

Signed and sworn before me this 10th day of March,
2021. ^{TCN} 2022.



My Commission Expires 1-19-2025

T.C.A. Section 9-238

**GENERAL PURPOSE FUND - SCHOOL FOOD SERVICE
PUBLIC LAW AND SCHOOL BUILDING FUND
FOR QUARTER ENDING - November 30, 2021**

Trustee's Cash Balance--Beginning	8/31/2021	\$13,312,171.20
Less: Outstanding Warrants--Beginning	8/31/2021	\$183,571.95
Cash Balance per Books--Beginning	8/31/2021	\$13,128,599.25
Add: Trustee's Receipts	09/01/21 thru 11/30/21	\$9,570,761.54
Add Voided Checks	Voided Checks	\$25,296.32
Other Deductions	EESI Loan Payment	\$30,768.00
Total Cash Available	09/01/21 thru 11/30/21	\$22,693,889.11
Less: Warrants Issued	09/01/21 thru 11/30/21	\$8,655,519.04
Trustee's Commission	09/01/21 thru 11/30/21	\$18,754.84
Other Deductions	09/01/21 thru 11/30/21	
Cash Balance per Books--Ending	11/30/2021	\$14,019,615.23
Add: Outstanding Warrants--Ending	11/30/2021	\$171,094.72
Other Addition and/or Deductions	11/30/2021	
Cash Balance per Trustee--Ending	11/30/2021	\$14,190,709.95
Outstanding Warrants--Beginning	8/31/2021	\$183,571.95
Warrants Issued	09/01/21 thru 11/30/21	\$8,655,519.04
Voided Warrants Issued	09/01/21 thru 11/30/21	\$25,296.32
Less: Warrants Paid by Trustee (less Loan Payment)	09/01/21 thru 11/30/21	\$8,611,931.95
EESI Loan Payment	09/01/21 thru 11/30/21	\$30,768.00
Outstanding Warrants--Ending	11/30/2021	\$171,094.72

COUNTY OF GRAINGER, TENNESSEE
OFFICE OF GRAINGER COUNTY BOARD OF EDUCATION

	Trustee's	Warrants	Fund			Trustee's				Fund Cash	Outstanding	Trustee's Cash	
	Cash-1st	Outstanding	Cash-	Add Receipts	Warrants Issued	Commission		Voided		From Last	Warrants From	Bal. from	Warrants Paid
Fund Accounts	of Month	1st of Month	1st of Month	for Month	for Month	for Month	Transfers	Checks	Other	of Month	Last Month	Last Month	By Trustee
September, 2021													
Food Service	938,290.70	17,480.13	920,810.57	7,956.65	182,956.30					745,810.92	20,334.42	766,145.34	180,102.01
General Purpose	11,958,690.61	130,029.51	11,828,661.10	2,488,441.98	2,015,269.97	4,151.06	10,256.00	2,358.65	98,000.00	12,387,764.70	144,372.19	12,532,156.89	1,998,568.64
Federal Programs	415,189.89	36,062.31	379,127.58	264,041.31	230,463.38				98,000.00	314,705.51	54,946.98	369,652.49	211,578.71
School Bldg. Fund			-					-		-	-	-	
Sub-Totals	13,312,171.20	183,571.95	13,128,599.25	2,760,439.94	2,428,689.65	4,151.06	10,256.00	2,358.65		13,448,301.13	219,663.59	13,667,954.72	2,390,249.36
Payroll			-					-		-	-	-	
Transfers													10,256.00
Totals	13,312,171.20	183,571.95	13,128,599.25	2,760,439.94	2,428,689.65	4,151.06	10,256.00	2,358.65	196,000.00	13,644,301.13	219,663.59	13,863,954.72	2,379,993.36
October, 2021													
Food Service	766,145.34	20,334.42	745,810.92	223,207.53	206,603.62					762,414.93	45,066.23	807,481.16	181,871.71
General Purpose	12,532,156.89	144,372.19	12,387,784.70	2,583,807.57	2,448,331.70	5,127.45	10,256.00	6,077.17	100,000.00	12,413,954.29	313,543.79	12,727,498.08	2,273,082.93
Federal Programs	369,652.49	54,946.98	314,705.51	453,869.92	446,551.25			875.00	100,000.00	422,899.18	19,018.25	441,917.43	481,604.98
School Bldg. Fund		-	-							-	-	-	
Sub-Totals	13,667,954.72	219,653.59	13,448,301.13	3,260,885.02	3,101,486.47	5,127.45	10,256.00	6,952.17		13,599,268.40	377,628.27	13,976,896.67	2,936,559.62
Payroll			-					-		-	-	-	
Transfers													10,256.00
Totals	13,667,954.72	219,653.59	13,448,301.13	3,260,885.02	3,101,486.47	5,127.45	10,256.00	6,952.17		13,599,268.40	377,628.27	13,976,896.67	2,926,303.62
November, 2021													
Food Service	807,481.16	45,066.23	762,414.93	235,265.28	212,093.11			11,778.00		797,365.10	25,453.30	822,818.40	219,928.04
General Purpose	12,727,498.08	313,543.79	12,413,954.29	2,825,563.11	2,640,442.02	9,476.33	4,926.35	4,207.50	(300,000.00)	12,388,880.20	102,807.95	12,491,688.15	2,746,970.36
Federal Programs	441,917.43	19,018.25	422,899.18	488,608.19	372,807.79		5,329.65		300,000.00	833,369.93	42,833.47	876,203.40	348,992.57
School Bldg. Fund			-							-	-	-	
Sub-Totals	13,976,896.67	377,628.27	13,599,268.40	3,549,436.58	3,125,342.92	9,476.33	10,256.00	15,985.50		14,019,615.23	171,094.72	14,190,709.95	3,315,890.97
Payroll			-							-	-	-	
Transfers													10,256.00
Totals	13,976,896.67	377,628.27	13,599,268.40	3,549,436.58	3,125,342.92	9,476.33	10,256.00	15,985.50		14,019,615.23	171,094.72	14,190,709.95	3,305,634.97
Payroll Sub-Totals	-	-	-	-	-	-	-	-	-	-	-	-	-
QuarterSub-Totals	40,967,022.69	780,853.81	40,176,168.78	9,570,761.54	8,655,519.04	18,754.84	30,768.00	25,296.32	-	41,067,184.76	768,376.58	41,835,561.34	8,642,699.95
Quarter Totals	40,967,022.69	780,853.81	40,176,168.78	9,570,761.54	8,655,519.04	18,754.84	30,768.00	25,296.32	196,000.00	41,263,184.76	768,376.58	42,031,561.34	8,611,931.95
Transfers													30,768.00



04/01/2022

Grainger County Commission:

The Grainger County Parks and Recreation Department would like to provide you with a department report covering through April 1, 2022.

Basketball

Our 2022 Recreation Basketball Program will come to an end with make-up games completed on Saturday, April 2, 2022. We are so proud to announce that this was our biggest year yet with participation!! Original signups were at 300 players. I would like to take this opportunity to THANK school principals and staff at Rutledge Elementary, Rutledge Middle, Bean Station Elementary, Joppa Elementary, and Washburn for helping to make this season so successful!!

Grainger County Cleanup

This year's cleanup event has been scheduled for the week of April 18th – April 23rd. Anyone interested in participating in the event please contact my office for more information and supplies. We will be partnering again this year with the Grainger County Sheriff's Department for the Annual Appreciation Picnic to be held at Grainger County Park on Saturday, April 23, 2022 at noon. Litter and debris along road ways and creek beds in Grainger County has grown exponentially due the Covid-19 Pandemic. It is now more important than ever to do our part in helping to keep Grainger County a clean and beautiful place to live and work!!

Please feel free to contact me with any questions or concerns regarding the department.

Sincerely,

A handwritten signature in cursive script that reads "Stacie Defrees".

Stacie Defrees, Director

Grainger County Parks and Recreation
865-828-9900
PO Box 230
Rutledge, TN 37861



GRAINGER COUNTY EMERGENCY MEDICAL SERVICE

County Commission

INFORMATION FOR THE MONTH OF MARCH

April 11, 2022

A. NUMBER OF CALLS (MARCH)

➤ 246 including 164 transports (03/29/2022 - ESO)

UNIT	TRANSPORTS	TOTAL CALLS
Medic 1	36	64
Medic 2	71	84
Medic 3	12	28
Medic 4	44	69
Medic 7	1	1

B. REVENUE COLLECTED (MARCH)

➤ \$47,828.10 (03/29/2022 - Trustee)

C. STAFFING

Paramedic (Full-Time): 12	Paramedic-CC (Full-Time): 1	Paramedic (PRN): 8
Advanced EMT (Full-Time): 7		Advanced EMT (PRN): 8
EMT-Basic (Full-Time): 1		EMT-Basic (PRN): 5
		Ambulance Operator (PRN): 7

D. VEHICLES

AMBULANCE: MILEAGE (MARCH)

UNIT	ASSIGNMENT	MAKE	MODEL	MONTHLY MILEAGE	TOTAL MILEAGE
				334	326,029
79	Reserve	Chevrolet	2014	55	237,088
80	Reserve	Chevrolet	2015	1,509	86,912
81	Washburn	Chevrolet	2017	3,055	83,668
82	Blaine	Chevrolet	2019	2,546	91,551
83	Rutledge	Chevrolet	2017	4,273	74,473
84	Bean Station	Ford	2021	0	274,965
95	Reserve	Chevrolet	2014		

Created March 20, 2022

Mardy Bowen, EMT-P
Director of EMS

Email: Mardy.Bowen@GraingerCountyTN.gov

Office: (865) 828-3682
Mobile: (865) 456-7012
Fax: (865) 828-3713

GRAINGER COUNTY EMERGENCY MEDICAL SERVICE

MARCH 2022

TUESDAY 1				WEDNESDAY 2				THURSDAY 3				FRIDAY 4				SATURDAY 5			
Coverage				Coverage				Coverage				Coverage				Coverage			
Station 1	0 Hrs			Station 1	24 Hrs			Station 1	24 Hrs			Station 1	24 Hrs			Station 1	0 Hrs		
Station 2	24 Hrs			Station 2	24 Hrs			Station 2	24 Hrs			Station 2	24 Hrs			Station 2	24 Hrs		
Station 3	24 Hrs			Station 3	24 Hrs			Station 3	24 Hrs			Station 3	24 Hrs			Station 3	24 Hrs		
Station 4	24 Hrs			Station 4	24 Hrs			Station 4	24 Hrs			Station 4	24 Hrs			Station 4	24 Hrs		

SUNDAY 6				MONDAY 7				TUESDAY 8				WEDNESDAY 9				THURSDAY 10				FRIDAY 11				SATURDAY 12			
Coverage				Coverage				Coverage				Coverage				Coverage				Coverage				Coverage			
Station 1	24 Hrs			Station 1	24 Hrs			Station 1	24 Hrs			Station 1	24 Hrs			Station 1	24 Hrs			Station 1	24 Hrs			Station 1	24 Hrs		
Station 2	24 Hrs			Station 2	24 Hrs			Station 2	24 Hrs			Station 2	24 Hrs			Station 2	24 Hrs			Station 2	24 Hrs			Station 2	24 Hrs		
Station 3	24 Hrs			Station 3	24 Hrs			Station 3	24 Hrs			Station 3	24 Hrs			Station 3	24 Hrs			Station 3	24 Hrs			Station 3	24 Hrs		
Station 4	24 Hrs			Station 4	24 Hrs			Station 4	24 Hrs			Station 4	24 Hrs			Station 4	24 Hrs			Station 4	24 Hrs			Station 4	24 Hrs		

SUNDAY 13				MONDAY 14				TUESDAY 15				WEDNESDAY 16				THURSDAY 17				FRIDAY 18				SATURDAY 19			
Coverage				Coverage				Coverage				Coverage				Coverage				Coverage				Coverage			
Station 1	24 Hrs			Station 1	0 Hrs			Station 1	24 Hrs			Station 1	24 Hrs			Station 1	24 Hrs			Station 1	24 Hrs			Station 1	24 Hrs		
Station 2	24 Hrs			Station 2	24 Hrs			Station 2	24 Hrs			Station 2	24 Hrs			Station 2	24 Hrs			Station 2	24 Hrs			Station 2	24 Hrs		
Station 3	24 Hrs			Station 3	24 Hrs			Station 3	24 Hrs			Station 3	24 Hrs			Station 3	24 Hrs			Station 3	24 Hrs			Station 3	24 Hrs		
Station 4	24 Hrs			Station 4	24 Hrs			Station 4	24 Hrs			Station 4	24 Hrs			Station 4	24 Hrs			Station 4	24 Hrs			Station 4	24 Hrs		

SUNDAY 20				MONDAY 21				TUESDAY 22				WEDNESDAY 23				THURSDAY 24				FRIDAY 25				SATURDAY 26			
Coverage				Coverage				Coverage				Coverage				Coverage				Coverage				Coverage			
Station 1	24 Hrs			Station 1	0 Hrs			Station 1	24 Hrs			Station 1	24 Hrs			Station 1	24 Hrs			Station 1	24 Hrs			Station 1	24 Hrs		
Station 2	24 Hrs			Station 2	24 Hrs			Station 2	24 Hrs			Station 2	24 Hrs			Station 2	24 Hrs			Station 2	24 Hrs			Station 2	24 Hrs		
Station 3	24 Hrs			Station 3	24 Hrs			Station 3	24 Hrs			Station 3	24 Hrs			Station 3	24 Hrs			Station 3	24 Hrs			Station 3	24 Hrs		
Station 4	24 Hrs			Station 4	24 Hrs			Station 4	24 Hrs			Station 4	24 Hrs			Station 4	24 Hrs			Station 4	24 Hrs			Station 4	24 Hrs		

SUNDAY 27				MONDAY 28				TUESDAY 29				WEDNESDAY 30				THURSDAY 31			
Coverage				Coverage				Coverage				Coverage				Coverage			
Station 1	24 Hrs			Station 1	24 Hrs			Station 1	15 Hrs			Station 1	24 Hrs			Station 1	24 Hrs		
Station 2	24 Hrs			Station 2	24 Hrs			Station 2	24 Hrs			Station 2	24 Hrs			Station 2	24 Hrs		
Station 3	24 Hrs			Station 3	24 Hrs			Station 3	24 Hrs			Station 3	24 Hrs			Station 3	24 Hrs		
Station 4	24 Hrs			Station 4	24 Hrs			Station 4	24 Hrs			Station 4	24 Hrs			Station 4	24 Hrs		

Station 1 = Rutledge
 Station 2 = Bean Station
 Station 3 = Washburn
 Station 4 = Blaine



GRAINGER COUNTY EMERGENCY MEDICAL SERVICE

County Commission

FORMULATION OF GRAINGER COUNTY EXPLORER POST 2901

Since the time that I was appointed Director of EMS I have had a plan of how our department could gain the interest of school aged persons to one day seek a career in emergency medical service. The plan I have formulated along with several members of my staff involves promoting our profession within both high schools of Grainger County.

Grainger County EMS has created an Explorer Post in partnership with the Boy Scouts of America. This will be an organized Co-Ed affiliation so that it will be open to both males and females alike up to a maximum of twenty young people between the ages of 15 and 20 years old.

Any persons interested in joining this program under the age of 18 will be required to have consents signed by their parents/legal guardian and will be required to file proof with EMS that their academic GPA is at least a 2.0 or higher. If the GPA falls below 2.0 then that student will be ineligible to function as an Explorer until such time that he/she can file proof that the GPA has risen to a minimum of 2.0.

Once a qualifying person joins our organization, they will be trained by myself and several other EMS professionals. They will receive safety training under multiple topics, as well as prerequisite training for EMT school which they will be eligible to attend at the age of 18. A new Explorer Cadet will eventually be eligible for ambulance ride-along periods with Grainger County EMS Explorer Advisors. Advisors are paramedics and EMT's that are already employed with Grainger County and have stepped up to volunteer their time in this organization. During the first ninety days of membership, all safety training and orientation to be an Explorer Cadet will be completed and verified by myself and our advisors. Only after this time period and all training requirements have been met, will the Explorer Cadet be eligible for ride-along time with our EMS employees.

During the entire time that a person is a member of this organization they will continue to receive education by our EMS advisors. This will lead them directly to EMT licensure through a local college / education facility with a complete understanding of EMS and higher confidence through previous experience as an Explorer.

Our county insurance provider Local Government has been made aware of this plan and does cover liability. In addition, there is insurance provided through the Boy Scouts of America for each Explorer Cadet and each faculty member/advisor.

Every Explorer Cadet's role during EMS events and ambulance ride-along times is primarily to only observe activity and learn professional techniques of the trade. At no time are Cadets allowed to provide hands on patient care as they are not licensed healthcare professionals.

With your consent and approval of this vital program, I am hopeful that we can gain the interest of young minds to choose not only a rewarding career in EMS but by developing this program within Grainger County for Grainger County students we will be able to keep them in our EMS as future EMT's and paramedics.

Mardy Bowen, EMT-P
Director of EMS

Email: Mardy.Bowen@GraingerCountyTN.gov

Office: (865) 828-3682
Mobile: (865) 456-7012
Fax: (865) 828-3713

Grainger County Sheriff's Dept

Budget Amendments

(April 2022)

1) From Reserve 122-34520 (Fingerprint)---- -\$17,741.40

To 101-54210-499 (Other supplies) ----- \$17,741.40

******Fund 122******

122-39000 DEBIT----- \$17,741.40

122-99100-590 CREDIT----- \$17,741.40

******Fund 101*****

101-49800 DEBIT----- \$17,741.40

101-54210-499 CREDIT----- \$17,741.40

2) From 101-34590-JCOM Reserve----- \$838.00

To 101-54210-499 (JCOM)----- \$838.00

3) From 101-44540 (Sale of property) ---- \$8,281.22

To 101-54110-718 (Vehicles)----- \$5,487.00

To 101-54110-338 (Vehicle maint)----- \$2,794.22

Department of Education
Grainger County

P.O. Box 38
7850 Rutledge Pike
Rutledge, Tennessee 37861
Phone 865/828-3611 Fax 865/828-4357
Dr. James Atkins, Director

March 29, 2022

Mike Byrd
Grainger County Mayor
P.O. Box 126
Rutledge, TN 37861

Mayor Byrd:

I am providing seventeen (17) copies of budget amendments for approval. This will provide your office two additional copies as well as one for each of the commissioners. These amendments were approved at the March 15, 2022 School Board meeting.

I request for amendments to be considered for approval at the April 11, 2022 meeting of the Grainger County Commission. The attached amendments are for Office of the Principal, Transportation, and Maintenance of the Plant General Purpose amendments and School Nutrition Amendments.

If you or any of the members of the County Commission need additional information, contact me at 865-828-3611.

Respectfully,



Brett Coffey
Assistant Director
Grainger County Schools

Teach. Learn. Succeed.

Grainger County Schools prohibit discrimination in all its programs and activities on the basis of race, color, national origin, sex, disability, or age

**SCHOOL NUTRITION
BUDGET AMENDMENTS
March 15, 2022**

		Decrease/ Revenue	Increase
SCHOOL NUTRITION PROGRAM - AMENDMENT-*NEW MONEY*			
73100-105	Supervisor/Director		6,000.00
73100-201	Social Security		1,300.00
73100-204	State Retirement		2,100.00
73100-206	Life Insurance		30.00
73100-212	Employer Medicare		304.48
73100-307	Communication		1,000.00
73100-355	Travel		5,000.00
73100-421	Food Preparation Supplies		40,000.00
73100-524	Inservice/Staff Development		6,000.00
73100-710	Food Service Equipment		42,000.00
47114	Revenue USDA-Other	103,734.48	
Total		\$ 103,734.48	\$ 103,734.48

***School Programs Emergency Operational Cost Reimbursement Program Grant 8/2021**

**GENERAL PURPOSE SCHOOL
BUDGET AMENDMENTS
March 15, 2022**

Decrease/Revenue/DB Increase/CR

OFFICE OF THE PRINCIPAL - AMENDMENT

72410-117	Career Ladder Program		1,000.00
71100-117	Career Ladder Program	1,000.00	
72410-307	Communication		6,000.00
72130-131	Medical Personnel	6,000.00	
Total		\$ 7,000.00	\$ 7,000.00

TRANSPORTATION - AMENDMENT *REFUNDS*

72710-338-INS	Maintenance & Repair Service Vehicles		4,742.05
44170	Refunds	4,742.05	
Total		\$ 4,742.05	\$ 4,742.05

MAINTENANCE OF THE PLANT - AMENDMENT *REFUNDS*

72620-335-INS	Maintenance & Repair		3,000.00
72620-335-INS	Maintenance & Repair Reserves		675.29
72620-499-INS	Other Supplies & Materials Reserves		4,927.90
44170	Refunds	8,603.19	
Total		\$ 8,603.19	\$ 8,603.19

*REFUNDS-\$4517.05-Damage to Bus/Vehicles, \$225.00 - Metal Recycling, \$5603.19 - RMS Fire, \$3000.00 - Fence at Washburn School.

Department of Education
Grainger County

P.O. Box 38
7850 Rutledge Pike
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BUDGET AMENDMENTS
March 15, 2022**

		Decrease/ Revenue	Increase
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73100-204	State Retirement		2,100.00
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73100-212	Employer Medicare		304.48
73100-307	Communication		1,000.00
73100-355	Travel		5,000.00
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BUDGET AMENDMENTS
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*REFUNDS-\$4517.05-Damage to Bus/Vehicles, \$225.00 - Metal Recycling, \$5603.19 - RMS Fire, \$3000.00 - Fence at Washburn School.

BUDGET AMENDMENT REQUESTS ARP FUNDING

Please consider the following budget amendments needed for approved ARP purchases. All expenditures have already received Commission approval:

FUND 127-ARP

DEBIT	CREDIT
127-47991 DIRECT FEDERAL REVENUE \$550,535.08	127-58834-708 ARP-COMMUNICATION EQUIPMENT-CONSOLE \$117,500.00
	127-58834-708 ARP-COMMUNICATION- HYPERLINK \$25,875.00
	127-58832-454 ARP-WATER/SEWER-FORCE MAIN \$316,760.08
	127-58832-321 ARP-ENGINEERING SERVICES-FORCE MAIN \$36,000.00
	127-58837-399 OTHER CONTRACTED SERVICES-ARP ADMINISTRATION \$29,400.00
	127-58833-791 ARP-OTHER CONSTRUCTION- REBUILD PRIVATE DRIVE FIRE TOWER \$25,000.00

BUDGET AMENDMENT REQUESTS VARIOUS TRANSFERS

Please approve the following accounting changes per Auditor. Amendments already approved by Commission October 2021:

DEBIT	CREDIT
101-46990 OTHER STATE REVENUES \$64,284.00	101-99100-590 TRANSFER OUT \$64,284.00
116-49800 SANITATION TRANSFER IN \$32,142.00	116-55710-718 SANITATION MOTOR VEHICLES \$32,142.00
123-49800 PARKS & REC TRANSFER IN \$32,142.00	123-56700-718 PARKS & REC MOTOR VEHICLES \$32,142.00

BUDGET AMENDMENT REQUESTS FOR EMS

Please consider the following budget amendment for Mobile CAD System:

DEBIT	CREDIT
101-55130-131 EMS MEDICAL PERSONNEL \$6,478.00	101-55130-334 EMS MAINTENANCE AGREEMENTS

Grainger County, TENNESSEE

WHEREAS, the Tennessee Community Development Block Grant Program has been established to assist local governments in meeting community development and housing needs consistent with the objectives as set forth in Title I of the Housing and Community Development Act of 1974, as amended; and

WHEREAS, Grainger County acting by and through its County Commission proposes to apply for 2022 Community Development Block Grant (CDBG) funds for the purpose of performing eligible community development activities that will benefit residents in Grainger County.

WHEREAS, Grainger County will provide local financial support in conjunction with the CDBG funds to complete the above project(s); and

WHEREAS, under the terms and provisions of Title I of the Housing and Community Development Act of 1974, as amended, Grainger County as a recipient is required to designate and appoint a Financial Officer to perform certain duties in the administration of said grant.

NOW, THEREFORE, BE IT RESOLVED by the County Commission of Grainger County as follows:

THAT, Mike Byrd, County Mayor, is hereby authorized to execute and submit an application with appropriate assurances to the State of Tennessee, Department of Economic and Community Development, Office of Program Management, requesting Fiscal Year 2022 Community Development Block Grant funds in the amount not to exceed \$361,200, plus any eligible Three-Star bonus allowance, for a Public Health and Safety Project; and

THAT, Grainger County will be responsible for the local cash/match of \$58,800 to be provided in full by the ARP account; and

THAT, Mike Byrd, County Mayor, be and is hereby designated and appointed as Financial Officer under the terms and pursuant to the provisions of Title I of the Housing and Community Development Act of 1974, as amended, and to perform on behalf of Grainger County, Tennessee, those acts and assume such duties as are consistent with said position.

READ AND ADOPTED this the _____ day of _____, 2022.

GRAINGER COUNTY, TN

ATTEST:

Educational Support for County Employees

Purpose

Educational Leave and Tuition Assistance for Associate, Bachelor, Master, and Doctoral degree and certificate programs for Tennessee Department of Health employees.

*Federal funding ending in June 2023 (possibly extended; not guaranteed)

Employee

- Commit in writing to one-year continued TDH service.
- Have at least 6 months of service and not currently on probation.
- Education supported must be applicable to the public health field. This may include pre-requisite courses.
- Have received acceptance to an accredited degree or certificate program.
- Have and maintain at least a "valued" overall performance evaluation rating during the previous twelve (12) month period and during the period in which they are enrolled in educational programs and/or using educational leave and/or receiving tuition assistance.
- Maintain at least a "B" average in each course during the time they are using educational leave and/or receiving tuition assistance.

Following the degree or certification completion there could be a potential salary increase, based on available funds.

Local Health Department

- This program is available for all county employees working within the local health department – county contract and direct local.
- Share information with potential applicants.
- Establish an educational committee to review applicants locally

County Government

- Adopt an educational support policy that is in accordance with TDH Educational Support Policy (can mirror the state's policy)
- Pay the tuition (excluding program fees) directly to the institution
- Invoice the state for reimbursement
- Submit reports regarding employee participation and the education support program
- Tuition assistance includes **two courses** leading to a degree plus up to 90% of the tuition for the degree, up to \$25,000 per year.
- Tuition assistance in excess of \$5,250 per year will be subject to federal income taxes as prescribed by Internal Revenue Service (IRS) regulations and shall be added to the employee's regular tax withholding.
- A maximum of 7.5 hours per week leave time may be requested by the employee, and this must be re-approved by the supervisory chain and committee each semester.

POLICY – OFFICE OF THE COMMISSIONER

Approved by: Lisa Piercey, MD, MBA	Policy Number:
Signature:	Supersedes: 16-3 (Rev 3/26/18)
Application: TDH personnel	Effective Date: XXX, 2021
Authority: Tenn. Code Ann. §§ 4-3-1803, 8-30-202, 8-30-203, 8-30-204, 8-30-205; Tennessee Department of Human Resources Rule 1120-08. If, at any time, a portion of this policy conflicts with law or regulations with jurisdiction over the Department of Health, the law and/or rule shall take precedence over that portion of the policy. The remainder of this policy shall remain in effect.	Expiration Date: June 30, 2023

EDUCATIONAL SUPPORT

Purpose:

To establish approval criteria for the use of educational leave and to provide for tuition assistance for Associate, Bachelor, Master, and Doctoral degree and certificate programs for employees within the Department of Health. This policy was revised in 2021 with additional federal funding that could be directed to workforce development. The policy allowances and amount of funding are expected to sunset with the known end of federal funding June 30, 2023. If an individual has not completed a degree or certification by that time, the employee will be responsible for the cost after June 30, 2023.

Applicability: Department of Health employees

Policy: It shall be the policy of the Department of Health to provide opportunities for education and training designed to increase the quality of performance of employees in their duties and responsibilities as well as improve the quality of service to our citizens. The employee will commit in writing to at least one year of continued state service following the last paid or time supported semester of the program. This policy does not create a right. The Department of Health may suspend this program at any time. It is anticipated that this program will be revised prior to July 2023 when additional federal funding will no longer be available. In the event of suspension of the program, current semester agreements will be honored.

Salary increases as a result of program completion are subject to funding availability within the employee's division. Potential salary increases should be discussed by the employee with the unit director prior to approval of the application.

Approval Criteria:

1. For employees requesting part-time educational leave/tuition assistance, the education supported must be applicable to the public health field. This may include pre-requisite courses.
2. Employees requesting part-time educational leave/tuition assistance, either graduate or undergraduate, must have at least six months of state service) and no longer in a probationary status.

3. Employees requesting part-time educational leave/tuition assistance must have received acceptance to an accredited degree or certificate program.
4. Employees must have and maintain at least a "valued" overall performance evaluation rating during the previous twelve (12) month period and during the period in which they are enrolled in educational programs and/or using educational leave and/or receiving tuition assistance.
5. Employees must maintain at least a "B" average in each course during the time they are using educational leave and/or receiving tuition assistance.
6. Tuition assistance includes two courses leading to a degree plus up to 90% of the tuition for the degree, up to \$25,000 per year.
7. Tuition assistance in excess of \$5,250 per year will be subject to federal income taxes as prescribed by Internal Revenue Service (IRS) regulations and shall be added to the employee's regular tax withholding.
8. The assistance authorized under this policy is in addition to any education assistance program offered by the state to all employees.
9. A maximum of 7.5 hrs/wk leave time may be requested by the employee, and this must be re-approved by the supervisory chain and committee each semester.
10. Contract workers are not eligible for this benefit.

Procedures to Apply:

1. Employees must complete an educational leave/tuition assistance application and obtain signatures from their supervisor and division/office/regional director (Appendix A).
2. Employees must submit a written one-time statement of 500 words or less addressing how part-time educational leave/tuition assistance would benefit their current position and the impact on their long-term career plans.
3. Employees must provide complete course of study/curriculum and degree requirements at time of application.
4. Employees must submit an educational leave/tuition assistance application to the Department's Office of Workforce Solutions and Services. Such applications shall be filed in accordance with the following deadlines:
 - May 15th** for the Fall Semester
 - October 15th** for the Spring Semester¹
 - February 15th** for a Summer Session
5. Initial review of all requests will be the responsibility of the Department's Office of Workforce Solutions and Services. An education committee will review each request and may consult with the employee's supervisor to confirm applicability to current position.
6. Final approval will be by the Commissioner of the Department of Health. Employees will be notified by the Department's Office of Workforce Solutions and Services in writing of approval or denial of the request.
7. Employees approved for part-time educational leave/tuition assistance will be required to sign an education contract for continued employment with the Department of Health (Appendix B). Employees who are approved for part-time educational leave/tuition assistance will remain in the employment of the Department of Health for a minimum of twelve months of continued state service following the last paid or time supported semester of the program.
8. Employees must provide supervisory chain approval for each semester requested but do not need to re-complete the entire application.

The Educational Support Policy, educational leave/tuition assistance application, and education contract will be posted on the Department of Health's Intranet and SharePoint sites.

¹ Due to the timing of funding availability, the fall application cycle for Spring 2022 tuition assistance will be extended to December 15, 2021.

Appendix A

TENNESSEE DEPARTMENT OF HEALTH EDUCATIONAL LEAVE/TUITION ASSISTANCE APPLICATION

1. Applicant's Name: _____
2. Type of Educational Leave Desired (check one or both):
_____ Part-time educational leave (up to one day per week for a max of 40 days per calendar year coded as "educational leave" in Edison)
_____ Amount of tuition assistance requested (tuition excluding program fees for two courses not covered by the higher education fee waiver or grants). Additional support for 90% of tuition costs, up to \$25,000/yr may also be requested.
3. Position Title: _____
4. Assigned Division/Office: _____
5. Work Phone: _____
6. Home Phone: _____
7. Home Address: _____
Street, Route or Box Number

City State Zip Code
8. Education:
Highest level completed: _____
Acceptance letter from University/Program of Study _____ Yes _____ No
If no, explain: _____
9. Service:
Total years of service with the Department of Health: _____
Total years of service with the State of Tennessee (if different): _____
Date of last performance evaluation: _____
Overall rating on last performance evaluation: _____

10. Educational Program Being Pursued: _____ Graduate
Education level: _____ Undergraduate
Degree being pursued: _____
College/University: _____
Status of application for admission: _____
Anticipated date of enrollment (month/day/year): _____
Anticipated date of completion (month/day/year): _____
11. Grants or Subsidies:
Will you utilize any grants, subsidies or funding sources (other than the fee waiver)? _____
If yes, please list the source: _____
12. Taxable Benefits:
By signing, the applicant acknowledges that the receipt of educational benefits in excess of \$5,250 per year will be subject to federal income taxes as prescribed by the Internal Revenue Service. The taxable portion of these benefits will be subject to withholding in the applicant's paycheck on a quarterly basis.
13. One Year Commitment:
By signing, the applicant commits to at least one year of continued state service following the last paid or time supported semester of the program.

APPROVAL

_____ Applicant's Signature	_____ Date	_____ Title
_____ Supervisor's Signature	_____ Date	_____ Title
_____ Division/Office/Regional Director's Signature	_____ Date	_____ Title
_____ Education Committee Designee's Signature	_____ Date	
_____ Commissioner's Signature	_____ Date	