

Agenda
Grainger County Commission Meeting
Monday February 9, 2026 @ 7:00PM

Meeting will be open to General Public

1. Call to Order
2. Invocation
3. Pledge to Flag
4. Roll Call
5. Public Comments
6. Approval of Agenda and Addendums as required
7. Approve minutes and corrections as required for January 12, 2026 meeting.
8. Election of Notaries
9. Approval of Notary Bonds
10. Elections
 - A. Please consider David Long for the vacant position of David Lietzke on Industrial Development Board. Term will expire 2.9.2030.
11. Reports-Annual, Quarterly and Monthly
 - A. Sheriff Monthly report-Report will be provided at meeting.
 - B. Trustee Monthly Report-Report will be provided at meeting.
12. Committee/Director Reports
 - A. Parks and Recreation Report- Report included in packet.
 - B. EMS Report-Report will be provided at meeting.
 - C. 911 Report-Report will be provided at meeting.
 - D. Sanitation Report-Report included in packet.
 - E. Grainger County Board of Education- Quarterly report of receipts, disbursements and obligations- Report included in packet

13. Budget Amendments
 - A. General Fund & Parks and Rec - Amendments included in packet.
 - B. Department of Education- Amendments included in packet.
14. Resolutions
 - A. Resolution 2.9.26A - Resolution to apply for Federal Emergency Management Hazard Mitigation grant.
 - B. Resolution 2.9.26B - Resolution authorizing a continuous four (4) year reappraisal cycle (Plan attached to Resolution).
15. New Business
 - A. Discuss and consider the moving and re-construction of the 1st Grainger County Courthouse to the Courtyard near existing Courthouse.
 - B. Surplus broken printer for Bean Station Library.
16. Unfinished Business
 - A. Jerry and Denette West would like to address the commission in reference to compression brakes (Grainger County Attorney will be available to answer any questions as requested by commission)
17. Misc.
 - A.

Next Commission meeting: March 9, 2026 @ 7:00 PM

Adjournment



January 30, 2026

Grainger County Commission:

The Grainger County Parks and Recreation Department would like to provide you with a department report covering through January 30, 2026

Youth Basketball league

The Parks and Recreation basketball season started on Saturday January 17, 2026 with our annual playday at 2 different schools totaling 23 games played on that Saturday. Our regular season games started on Monday January 19th with games being played that whole week. Unfortunately, we ran into the bad weather and had to cancel the second week of the season as school was closed all week. With those games being rescheduled we are moving ahead with our season.

Parks and Recreation maintenance has been hard at work the week of January 24th to January 30th making sure the Grainger County Park, Northside Community Center, and the Thorn Hill Community Center was winterized and was ready for the cold temperatures we have been experiencing this week.

If you have any questions or concerns, please call me 865-617-0059 or you can reach me by email at randy.evans@graingercountyn.gov.

Sincerely,

A handwritten signature in black ink that reads "Randy Evans".

Randy Evans
Director
Grainger County Parks & Recreation

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GFL ENVIRONMENTAL DISPOSAL COST TRENDING

Fuel

	Haul/Rental	Sur-charge	Total
7.31.24	\$50,822.26	\$2,311.34	\$53,133.60
8.31.24	\$49,987.41	\$2,333.64	\$52,321.05
9.30.24	\$46,002.40	\$1,901.59	\$47,903.99
10.31.24	\$53,047.21	\$2,059.92	\$55,107.13
11.30.24	\$49,990.01	\$1,935.68	\$51,925.69
12.31.24	\$54,170.07	\$1,969.43	\$56,139.50
1.31.25	\$43,527.20	\$1,351.52	\$44,878.72
2.29.25	\$45,694.84	\$1,791.32	\$47,486.16
3.31.25	\$52,841.18	\$2,165.25	\$55,006.43
4.30.25	\$50,690.62	\$1,860.64	\$52,551.26
5.31.25	\$55,220.68	\$2,020.59	\$57,241.27
6.30.25	\$49,467.64	\$1,570.60	\$51,038.24
Total	\$601,461.52	\$23,271.52	\$624,733.04
Budget - 2024-25			\$620,000.00

7.31.25	\$54,456.73	\$2,114.58	\$56,571.31
8.31.25	\$53,538.75	\$2,505.66	\$56,044.41
9.30.25	\$51,062.50	\$2,004.41	\$53,066.91
10.31.25	\$53,113.97	\$2,366.46	\$55,480.43
11.30.25	\$51,771.80	\$2,138.03	\$53,909.83
12.31.25	\$55,962.31	\$2,788.21	\$58,750.52
1.31.26			\$0.00
2.29.26			\$0.00
3.31.26			\$0.00
4.30.26			\$0.00
5.31.26			\$0.00
6.30.26			\$0.00
Total	\$319,906.06	\$13,917.35	\$333,823.41
Budget - 2025-26			\$643,750.00

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December 12, 2025

Report of receipts, disbursements, and obligations of Grainger
County Schools made by Mark Briscoe, Director of Schools,
for The Grainger County Board of Education to the Quarterly County
Board of Commissioners for the months of September 2025, October 2025,
and November 2025.

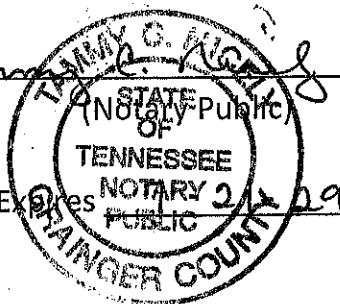
SUBMITTED BY



Mark Briscoe, Director of Schools

Signed and sworn before me this 12th day of December,
2025.

My Commission Expires 2/28/29



COUNTY OF GRAINGER, TENNESSEE
OFFICE OF GRAINGER COUNTY BOARD OF EDUCATION

Fund Accounts	of Month	1st of Month	for Month	Trustee's			Fund Cash			Outstanding		Trustee's Cash		
				Warrants	Fund	Cash- Outstanding	Add Receipts	Warrants Issued	Commission	Valided	From Last	Warrants From	Bal. from	Warrants Paid
Sep-25														
Food Service	480,291.98	16,353.13	463,938.85	253,916.70	233,529.48					226.80	484,552.87	24,391.10	508,943.97	
General Purpose	16,267,804.17	157,059.57	16,110,744.60	3,191,287.21	2,455,949.26	8,342.75	10,256.00	64.29			16,827,558.09	216,649.63	17,044,207.72	
Federal Projects	815,935.65	24,232.53	791,703.12	-	237,496.84					7,939.00	562,175.28	78,028.57	640,203.85	
School Bldg. Fund													175,731.80	
Sub-Totals	17,564,031.80	197,645.23	17,366,386.57	3,445,213.91	2,926,945.58	8,342.75	10,256.00	8,230.09	-	17,874,286.24	319,069.30	18,193,355.54	2,787,291.42	
Payroll		-											-	
Transfers													10,256.00	
Totals	17,564,031.80	197,645.23	17,356,386.57	3,445,213.91	2,926,945.58	8,342.75	10,256.00	8,230.09	-	17,874,286.24	319,069.30	18,193,355.54	2,807,547.42	
Oct-25														
Food Service	508,943.97	24,391.10	484,552.87	284,540.20	267,211.82					650.30	502,531.55	22,077.24	524,608.79	
General Purpose	17,044,207.72	216,649.63	16,827,558.09	3,212,608.59	2,870,273.29	7,354.77	10,256.00	206,471.65			17,358,754.27	163,330.76	17,522,085.03	
Federal Projects	640,203.85	78,028.57	662,175.28	259,243.14	388,917.49					125,182.12	547,632.05	95,885.75	643,568.80	
School Bldg. Fund													265,878.19	
Sub-Totals	18,193,355.54	319,069.30	17,874,286.24	3,756,391.93	3,556,402.60	7,354.77	10,256.00	332,304.07	-	18,408,966.87	281,293.75	18,680,262.62	3,241,874.08	
Payroll		-											-	
Totals	18,193,355.54	319,069.30	17,874,286.24	3,756,391.93	3,556,402.60	7,354.77	10,256.00	332,304.07	-	18,408,966.87	281,293.75	18,680,262.62	3,252,130.08	
Nov-25														
Food Service	524,608.79	22,077.24	502,531.55	239,345.68	353,528.33					116,748.98	505,037.89	15,479.33	520,577.22	
General Purpose	17,522,085.03	163,330.76	17,358,754.27	3,129,542.06	2,982,311.30	2,828.58	10,256.00	2,351.98			17,515,252.43	166,375.01	17,681,627.44	
Federal Projects	643,568.80	95,885.75	547,632.05	465,570.63	286,514.03						726,734.85	83,799.20	810,538.85	
School Bldg. Fund													-	
Sub-Totals	18,690,262.62	281,293.75	18,408,966.87	3,834,458.37	3,602,353.66	2,828.58	10,256.00	119,100.97	-	18,747,089.97	265,653.54	19,012,743.51	3,498,892.90	
Payroll		-											-	
Transfers													10,256.00	
Totals	18,690,262.62	281,293.75	18,408,966.87	3,834,458.37	3,602,353.66	2,828.58	10,256.00	119,100.97	-	18,747,089.97	265,653.54	19,012,743.51	3,509,148.90	
Payroll Sub-Totals		-	-	-	-								-	
Quarter Sub-Totals	54,447,649.96	798,008.28	53,649,641.68	11,036,064.21	10,055,701.84	18,526.10	30,768.00	459,635.13	-	55,030,345.08	866,016.59	55,896,361.67	9,538,058.40	
Quarter Totals	54,447,649.96	798,008.28	53,649,641.68	11,036,064.21	10,055,701.84	18,526.10	30,768.00	459,635.13	-	55,030,345.08	866,016.59	55,896,361.67	9,568,826.40	
Transfers													36,768.00	

Quarterly Report

T.C.A. Section 9-238

**GENERAL PURPOSE FUND - SCHOOL FOOD SERVICE
PUBLIC LAW AND SCHOOL BUILDING FUND
FOR QUARTER ENDING - Nov 30, 2025**

Trustee's Cash Balance--Beginning	8/31/2025	\$ 17,564,031.80
Less: Outstanding Warrants--Beginning	8/31/2025	\$ 197,645.23
Cash Balance per Books--Beginning	8/31/2025	\$ 17,366,386.57
 Add: Trustee's Receipts	9/1/2025 thru 11/30/2025	\$ 11,036,064.21
Add Voided Checks	Voided Checks	\$ 459,635.13
Other Additions and/or Subtractions	EESI Loan Payment	\$ 30,768.00
 Total Cash Available	9/1/2025 thru 11/30/2025	\$ 28,892,853.91
Less: Warrants Issued	9/1/2025 thru 11/30/2025	\$ 10,065,701.84
Trustee's Commission	Voided Checks	\$ 18,526.10
Other Deductions	EESI Loan Payment	\$ -
 Cash Balance per Books--Ending	11/30/2025	\$ 18,747,089.97
Add: Outstanding Warrants--Ending	11/30/2025	\$ 265,653.54
Other Addition and/or Deductions (Cares to 141)	11/30/2025	
 Cash Balance per Trustee--Ending	11/30/2025	\$ 19,012,743.51
 Outstanding Warrants--Beginning	11/30/2025	\$ 197,645.23
Warrants Issued	9/1/2025 thru 11/30/2025	\$ 10,065,701.84
Voided Warrants	9/1/2025 thru 11/30/2025	\$ 459,635.13
Less: Warrants Paid by Trustee	9/1/2025 thru 11/30/2025	\$ 9,568,826.40
EESI Loan Payment	9/1/2025 thru 11/30/2025	\$ 30,768.00
 Outstanding Warrants--Ending	11/30/2025	\$ 265,653.54

Budget Amendments
February 2026

	Please consider the following budget amendments for approval:	
	Debit	Credit
General Fund 101:		
101-34520-DATAC	Data Processing Reserve	\$ 6,595.50
101-53100-709	Data Processing Equipment	\$ 6,595.50
Office On Aging:		
101-47590	Other Federal Thru State	\$ 4,297.00
101-39000	Fund Balance	\$ 8,000.00
101-56300-189	Other Salaries & Wages	\$ 12,297.00
Veterans Office:		
101-44570	Contributions	\$ 3,295.13
101-58300-316-VA	Veterans Day Ceremony Contributions	\$ 3,295.13
Total General Fund:		\$ 22,187.63
Parks & Recreation Fund:		
123-44570	Contributions	\$ 3,350.00
123-34535-CONC	Contributions Reserve	\$ 4,000.00
123-56700-791	Other Construction	\$ 7,350.00
Total Parks & Recreation Fund:		\$ 7,350.00
Grand Total:		\$ 29,537.63

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GENERAL PURPOSE SCHOOL
BUDGET AMENDMENTS
February 9, 2026

Decrease/Revenue/DB Increase/CR

SPED GP (Amendment)

71200-163	Educational Assistants	5,000.00	
71200-207	Medical Insurance	3,000.00	
71200-369	Contracts with Substitutes (Certified)	2,000.00	
71200-429	Instructional Supplies	2,000.00	
71200-370	Contracts with Substitutes (Non-Certified)		12,000.00
Total		\$ 12,000.00	\$ 12,000.00

Decrease/Revenue/DB Increase/CR

Transportation (Amendment)

72710-338	Maintenance and Repair		50,000.00
72710-412	Diesel Fuel	50,000.00	
Total		\$ 50,000.00	\$ 50,000.00

Decrease/Revenue/DB Increase/CR

Insurance Claim HVAC (Amend-In)

72620-335	Maintenance and Repair- Buildings		11,974.00
44170	Miscelaneous Refunds	11,974.00	
Total		\$ 11,974.00	\$ 11,974.00

Resolution -2.9.26A

A RESOLUTION AUTHORIZING GRAINGER COUNTY TO APPLY FOR FEDERAL EMERGENCY MANAGEMENT AGENCY HAZARD MITIGATION GRANT

WHEREAS, Grainger County recognizes the need to strengthen the continuity of essential government operations, emergency medical services, and public safety functions during emergencies, natural disasters, or other incidents that may result in power outages; and

WHEREAS, the Tennessee Emergency Management Agency (TEMA), through the Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program offers funding opportunities to local governments for projects that enhance emergency preparedness and resilience; and

WHEREAS, Grainger County has identified priority facilities that support critical government operations, emergency response coordination, emergency medical services, public safety functions, and potential temporary sheltering that requires a reliable backup power;

NOW, THEREFORE, BE IT RESOLVED that Grainger County Commission does hereby commit to applying for a Hazard Mitigation Grant, for improvements to Grainger County's emergency standby generators and required electrical hookups at priority facilities, and

BE IT FURTHER RESOLVED, the Grainger County Commission will commit to providing matching funds of 12.5% of the total project costs.

Duly passed and approved this _____ day of _____, 2026

APPROVED:

Mike Byrd, Mayor

ATTEST:

RESOLUTION NO. 2.9.26B

**RESOLUTION AUTHORIZING
A CONTINUOUS 4 YEAR REAPPRAISAL CYCLE**

WHEREAS, Tenn. Code Ann. § 67-5-1601(a)(3) provides that upon the submission of a plan by the assessor and upon approval of the State Board of Equalization, a reappraisal program may be completed by a continuous 4 - year cycle comprised of a **continuous** on-site review of each real property over a 4 - year period, and

WHEREAS, the county legislative body of Grainger County understands that by approving such a 4 - year reappraisal cycle, an appraisal ratio study will be conducted during the second year of the reappraisal cycle and, **if a jurisdiction's appraised values are not updated to market value**, the centrally assessed properties and commercial/industrial tangible personal property will be equalized by the appraisal ratio adopted by the State Board of Equalization;

NOW, THEREFORE, BE IT RESOLVED by the county legislative body of Grainger County, meeting in _____ session on this the _____ day of _____, _____, that:

PURSUANT to Tenn. Code Ann. § 67-5-1601(a)(3), reappraisal shall be accomplished in Grainger County by a continuous 4 - year cycle beginning July 1, 2026 comprised of a **continuous** on-site review of each parcel of real property over a 4 - year period, with a revaluation of all such property for tax year 2030.

Adopted this _____ day of _____, _____.

APPROVED:

County Mayor (or Executive)

ATTEST:

County Clerk

4 - YEAR

REAPPRAISAL PLAN

Grainger County

TAX YEAR

2030

ASSESSOR OF PROPERTY

Donna Shelton

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Grainger County

4 - YEAR CONTINUOUS VISUAL INSPECTION CYCLE

START DATE OF CONTINUOUS VISUAL INSPECTION CYCLE: JULY 1st, 2026

ASSESSOR: Donna Shelton

URBAN 1'=50' & 100' MAPS	<u>25,000</u>	(Except C/I/Other)
RURAL 1'=400' MAPS	<u>30,000</u>	(Except C/I/Other)
COMMERCIAL/INDUSTRIAL	<u>15,000</u>	
ALL OTHER TOTAL	<u>47</u>	
PARCELS	<u>70,047</u>	
PARCELS ENTERED	<u>0</u>	

TOTAL MAPS	1" = 50'	_____
	1' = 100'	_____
	1" = 400'	_____

YEAR BY YEAR DECLARATION OF JURISDICTION UPDATING OPTIONS

2027 NO ACTION. APPRAISED VALUES REMAIN CONSTANT

2028 INDEX JURISDICTION TO MARKET VALUE / NBHD LEVEL

2029 NO ACTION. APPRAISED VALUES REMAIN CONSTANT

2030 COMPREHENSIVE REVALUATION OF JURISDICTION

1ST INSPECTION YEAR

PARCELS TO BE INSPECTED FOR 2027

URBAN	RURAL	COMM/IND	OTHER	TOTAL	% TOTAL
				0	0.0%

MAPS TO BE INSPECTED FOR 2027

1" = 400' Maps	

1" = 100' Maps	

1" = 50' Maps	

PERCENTAGE OF TOTAL PARCELS TO BE INSPECTED THIS YEAR:	0.0%
--	------

% OF PARCELS CHECKED FOR QUALITY CONTROL

URBAN	RURAL	COMM/IND	OTHER	TOTAL %
5%	5%	5%	5%	5%

2ND INSPECTION YEAR

PARCELS TO BE INSPECTED FOR 2028

URBAN	RURAL	COMM/IND	OTHER	TOTAL	% TOTAL
				0	0.0%

MAPS TO BE INSPECTED FOR 2028

1" = 400' Maps				
1" = 100' Maps				
1" = 50' Maps				

PERCENTAGE OF TOTAL PARCELS TO BE INSPECTED THIS YEAR: **0.0%**

% OF PARCELS CHECKED FOR QUALITY CONTROL

URBAN	RURAL	COMM/IND	OTHER	TOTAL %
5%	5%	5%	5%	5%

3RD INSPECTION YEAR

PARCELS TO BE INSPECTED FOR 2029

URBAN	RURAL	COMM/IND	OTHER	TOTAL	% TOTAL
				0	0.0%

MAPS TO BE INSPECTED FOR 2029

1" = 400' Maps	

1" = 100' Maps	

1" = 50' Maps	

PERCENTAGE OF TOTAL PARCELS TO BE INSPECTED THIS YEAR:	0.0%
--	------

% OF PARCELS CHECKED FOR QUALITY CONTROL

URBAN	RURAL	COMM/IND	OTHER	TOTAL %
5%	5%	5%	5%	5%

4TH INSPECTION YEAR

PARCELS TO BE INSPECTED FOR 2030

URBAN	RURAL	COMM/IND	OTHER	TOTAL	% TOTAL
				0	0.0%

MAPS TO BE INSPECTED FOR 2030

1" = 400' Maps				

1" = 100' Maps				

1" = 50' Maps				

PERCENTAGE OF TOTAL PARCELS TO BE INSPECTED THIS YEAR:	0.0%
--	------

% OF PARCELS CHECKED FOR QUALITY CONTROL

URBAN	RURAL	COMM/IND	OTHER	TOTAL %
5%	5%	5%	5%	5%

County Index Map

	001	002	003	004	005	006				
016	015	014	013	012	011	010	009	008	007	
017	018	019	020	021	022	023	024	025	026	
036	035	034	033	032	031	030	029	028	027	
037	038	039	040	041	042	043	044	045	046	
056	055	054	053	052	051	050	049	048	047	
057	058	059	060	061	062	063	064	065	066	
076	077	078	079	070	071	070	069	068	067	
087	088	089	080	081	082	083	084	085	086	
096	095	094	093	092	091	090	089	088	087	
105	106	107	108	109	100	101	102	103	104	105
116	117	118	119	110	111	112	113	114	115	116



NARRATIVE INFORMATION --- VISUAL INSPECTION

A. **Field Inspectors:** The assessor's office will utilize trained, competent field personnel to measure and list all types of improvements in the field. Assistance may be requested from the Division of Property Assessments (DPA) upon encountering any special or unique improvements where additional expertise is needed.

B. **Training Recommended:** The assessor's office will participate in DPA, CTAS, and/or TnAAO seminars, workshops, and courses relating to current procedures and valuation of properties.

C. **Quarterly Progress Reports:** The assessor's office will provide a quarterly progress report to the DPA that accurately documents progress achieved during the reporting period. This report will show the number of parcels reviewed, current data entry status, and a listing of the maps that have been reviewed.

D. **Accuracy of All Attributes:** Both land and improvements will be reviewed on every parcel during the review phase for accuracy and completeness. This includes the physical attributes of the land, such as topography, and tree lines that may have changed since the last inspection cycle.

E. **Changes to Parcels:** Any new structures, additions, and remodeling will be keyed in the current file to maintain fairness and equity among all property owners. Changes held until reappraisal or future years, if any, will be nominal in nature. Review will be considered complete when changes have been entered into the CAMA system.

D. **Geographic Areas Assigned:** Annual visual inspection of parcels are defined for each year in this report. The inspection of all rural, urban, commercial and exempt properties will be completed by the end of the cycle explained within this report.

F. **Map Maintenance Schedule and Explanations:** Map maintenance will be worked on a daily basis, with the CAMA file being current at all times. Sales verification procedures will comply with procedures outlined in current publications of the DPA.

G. Use of Aerial Photography for Review: Maps may be reviewed using a combination of on-site inspection and aerial photography and/or oblique imagery for all attributes of the parcels, provided that the outcome will result in accurate assessments. On-site field review will be utilized when accurate information cannot be ascertained from the aerial and/or oblique imagery.

H. Quality Assurance Efforts Planned: Quality of work for visual review and data entry will be maintained by the assessor. All field review work and data entry will be subjected to quality control measures by a staff member in the office who did not complete the initial work. Additionally, assessment summaries and other tools within the CAMA system will be reviewed on a regular basis to identify any irregularities in value which may indicate significant errors.

NARRATIVE INFORMATION – INDEXING YEAR

- A. **Assistance of Division of Property Assessments:** Technical support in developing reciprocal index factors to achieve market value may be requested from the DPA.
- B. **Development of Sales File:** Sales data will be entered into the CAMA system in a timely manner to ensure the most relevant, accurate information is available for Indexing purposes. It is understood and acknowledged that ninety (90) days from the date of recording should be considered the maximum amount of time for sales data entry. The assessor's office will make reasonable efforts to minimize the number of days that elapse between the recording of deeds and sales data entry during the Indexing year.
- C. **Valuation Analysis:** Statistical analysis will be performed by the Division of Property Assessments to ensure that 100% of market value is achieved throughout the jurisdiction.
- D. **Mapping and Ownership:** Mapping and ownership information will be kept as current as reasonably possible during the revaluation year understanding the importance of timely information during Indexing year.
- E. **New Construction:** New improvements and/or remodeling will be kept current throughout the year.
- F. **Final Value Meeting:** A final value meeting will address all developed reciprocal factors, and the final analysis will be based upon standard statistical measures of performance. Final results will acceptable or final meeting will be delayed until equity and market value is achieved.
- G. **Hearings (Formal and Informal):** Assessor's staff will conduct all informal hearings. Any assistance with formal hearings will be requested through the Division of Property Assessments and the Appeals Request form to the appropriate Assistant Director.

NARRATIVE INFORMATION – REVALUATION YEAR

A. Personnel Needs: The assessor's office will ensure that staff adequate in quantity and training will be available to perform the functions necessary to complete a timely and acceptable revaluation program. Where additional expertise is needed, the assessor's office may request assistance from the DPA while understanding that existing DPA workload may limit the amount of resources available during the revaluation year.

B. Office Space and Equipment Needs: Adequate office supplies and necessary equipment for the assessor's office will be planned and budgeted for so that a timely and acceptable revaluation program can be completed.

C. Use of Aerial Photographs / Oblique Imagery: Aerial photography and/or oblique imagery will be utilized to review and update location, access, land grades, improvements, tree lines, acreage, etc. Additional tools that integrate CAMA data into geographic information systems (GIS) will also be used to evaluate and update the consistency of improvement types, land tables, NBHD codes, etc.

D. Assistance of Division of Property Assessments: Technical support in developing base rates (base house, commercial improvement types, etc.), OBY rates, small tract valuation tables, market and use farm schedules, and commercial and industrial property valuation may be requested from the DPA while understanding the constraints as mentioned in section A above.

E. Development of Sales File: Sales data will be entered into the CAMA system in a timely manner to ensure the most relevant, accurate information is available for revaluation purposes. It is understood and acknowledged that ninety (90) days from the date of recording should be considered the maximum amount of time for sales data entry. The assessor's office will make reasonable efforts to minimize the number of days that elapse between the recording of deeds and sales data entry during the revaluation year.

F. Neighborhood Codes: Neighborhood codes will be checked for consistency and delineated in a manner that is reasonable for mass appraisal purposes.

G. Improvement Valuation:

1. **Base Rate Development:** Residential improvement values (base house) will be based on the most current market derived data available. Commercial rates will be derived from Marshall & Swift Valuation Service and adjusted for the local market.
2. **Out Building and Yard Items:** OBY costs and depreciation tables will be derived from Marshall & Swift Valuation Service. If the local market dictates a deviation from the published cost data, sufficient evidence will be collected and maintained to support such a deviation.
3. **Collection & Use of Income & Expense Information:** Questionnaires will be sent to selected income producing properties during the revaluation year for use in property valuation and appeals.
4. **Quality Assurance Efforts:** The quality of work completed by field personnel and data entry staff will be reviewed and monitored on a regular basis by the assessor or senior staff. In addition, assessment summaries will be monitored for any irregularities.

H. Land Valuation:

1. **Rural Land & Use Value:** Market value schedules with any necessary size and location adjustments will be developed by the assessor with DPA assistance as needed. Use value schedules will be developed by the DPA pursuant to current state law.
2. **Unit of Measure Tables:** UM tables will be used to value residential land from 0 to 14.99 acres (small tracts). DPA assistance may be requested.
3. **Commercial & Industrial:** Commercial/industrial land, whether urban or rural, will be reviewed and revalued according to current market data. DPA assistance may be requested.
4. **Quality Control:** The assessor will conduct quality control at all times with a review of randomly selected parcels. Statistical analysis will be utilized to identify outliers and to ensure standard statistical measures are achieved.

I. Mineral and/or Leaseholds: Applicable questionnaires will be mailed to identified properties in the revaluation year by the assessor's office. DPA assistance in the valuation of leaseholds or mineral interests may be requested.

J. **Valuation Analysis:** Statistical analysis will be performed by the DPA to ensure final statistics fall within acceptable standards in all categories of properties. Final value correlation will consider all approaches to value with the most applicable being utilized in each instance where sufficient data exists.

K. Mapping and Ownership: Mapping and ownership information will be kept as current as reasonably possible during the revaluation year understanding the importance of timely information during revaluation.

L. **New Construction:** New improvements and/or remodeling will be kept as current as reasonably possible during the revaluation year with emphasis on (including, but not limited to): effective year built (EYB) or condition, proration, and accurate OBY data

M. **Final Value Meeting:** A final value meeting between the assessor's office and the DPA will address all aspects of revaluation. The final analysis will be based upon standard statistical measures of performance. It is understood and acknowledged that the DPA must approve the final product of the revaluation effort.

N. **Hearings (Formal and Informal):** The assessor's staff will be responsible for informal hearings, and it is understood and acknowledged that DPA assistance for informal hearings cannot be guaranteed. Assistance with formal hearings may be requested from the DPA by submitting such requests on a parcel-by-parcel basis directly to the DPA assistant director for field operations.

Is your county currently on the IMPACT system? Yes No

Do you plan to change to another system? Yes No

If so, list the name and the date:

Date _____

ASSESSOR'S PERSONNEL ASSIGNMENT

POSITION # 1	
TITLE	PROPERTY ASSESSOR
NAME	
YEARS OF SERVICE	
PHASE RESPONSIBILITY	ALL PHASES OF THE REAPPRAISAL PROGRAM
POSITION # 2	
TITLE	DEPUTY ASSESSOR
NAME	
YEARS OF SERVICE	
PHASE RESPONSIBILITY	
POSITION # 3	
TITLE	PERSONAL PROPERTY/CLERK
NAME	
YEARS OF SERVICE	
PHASE RESPONSIBILITY	PERSONAL PROPERTY, KEYPUNCH, AND CLERICAL DUTIES
POSITION # 4	
TITLE	MAPPING
NAME	
YEARS OF SERVICE	
PHASE RESPONSIBILITY	MAPPING AND CLERICAL DUTIES AS NEEDED
POSITION # 5	
TITLE	FIELD REVIEW
NAME	
YEARS OF SERVICE	
PHASE RESPONSIBILITY	REVIEW OF PROPERTY AND NEW CONSTRUCTION
POSITION # 6	
TITLE	
NAME	
YEARS OF SERVICE	
PHASE RESPONSIBILITY	
POSITION # 7	
TITLE	
NAME	
YEARS OF SERVICE	
PHASE RESPONSIBILITY	

Signature Page

ASSESSOR OF PROPERTY (Signature)

DATE

COUNTY MAYOR / EXECUTIVE (Signature)

DATE

CHAIRMAN, COUNTY COMMISSION (Signature)

DATE

ATTACHED RESOLUTION FOR 1, 2, 3, or 4-YEAR CYCLES?

YES _____ NO _____

DATE SUBMITTED TO STATE BOARD OF EQUALIZATION:

DATE _____

15A

Grainger County Court designated Rutledge as county seat in 1801

By Ken Coffey
GT Correspondent

The Grainger County Court was organized June 13, 1796 at the house of Benjamin McCarty, who lived about two miles below the present town of Rutledge. The magistrates present were Thomas Henderson, Elijah Chisum, James Blaire, John Estes, Phelps Read, Benjamin McCarty, James Moore, John Bowen, John Kidwell, John Sims, William Thompson and Major Lee, after presenting their commissions from Governor John Sevier and taking oath of office, the court elected the following officers: Ambrose Yancy, clerk of the court; Martin Ashburn, sheriff; Phelps Read, register; John Estes, ranger; and James Moore, coroner. The constables appointed were Ruben White, William Smith, Samuel Cox, John Russell, John Rhea, Elias Davis and John Hibbert.

The court would not settle on a location for the county seat until several years later, in 1801.

During the five years after that first meeting, the grand jury was established and court continued to meet in various places.

The first Grand Jury was empanelled at the second term of the court, which was

held at John Bunch's and was composed of the following men: William Stone, foreman; John Bunch, William Russell, John Gilmore, John Bunch, William Chamberlain, John Horner, John Short, John Bristoe, David Hailey, Henry Howell, Alexander Blair, Isah Medkiff and George Smith.

The location of a county seat caused considerable difficulty. The first commissioners appointed to designate a site were David Hailey, Major Lea, Benjamin McCarty, Bartley Marshall and James Blair Jr., who failed to agree upon a site. A second commission was appointed with the same results. Meanwhile, the court was held at various places including John Bunch's, Martin Ashburn's, Mitchell Springs and occasion at some place on the short side of Clinch Mountain.

On the third Monday in August 1798, the court adjourned for five hours to meet at the house of Mrs. Jacob Cobb on the south bank of Clinch River, but immediately adjourned to meet at Joshua Womble's.

The court continued to meet at different places until late 1801 when all the area north of Clinch River was cut off from Grainger County to form Claiborne County. Finally, a site was chosen for the county seat. The commissioners who



Some people say this old building located at Mitchell Springs was Grainger County's first courthouse. According to reports, it was used as a courthouse from 1796 until 1798. A

located it were William Noll, Robert Patterson, William Clay, Phelps Read, William Hawkins, John Evans (of Panther Creek) and Ethan Davis. The town was first laid out as consisting of 22 and three-fourths acres of land purchased of Thomas McBroom and Daniel Clayton. It was named Rutledge in honor of Gen. George Rutledge of Sullivan County, who succeeded John Sevier as brigadier general.

The County Court designated a strip of land bought by the commission as the Court House Square to be the location of a courthouse to be constructed. It was 132 feet wide and extended from High Street

on the north to Richland Creek on the south. The court also kept title to two lots that contained springs for use by the public to get water, one lot is where the rescue squad building is located, the other one is near the east end of Water Street, southeast corner of the original land purchase.

The first courthouse was completed in 1801. It was erected by Francis Mayberry. This building was used until 1847 or 1848 when it was purchased by members of the Presbyterian Church. The building is still standing and is used by the African Methodist Episcopal Zion Church as a house of worship.

stacie.defrees@graingercountytn.gov

From: Amy Wilder <beanstationlib@gmail.com>
Sent: Monday, January 12, 2026 11:25 AM
To: stacie.defrees@graingercountytn.gov
Cc: brenda.chandler@graingercountytn.gov
Subject: Brother color copier

Danny called back and told me to also include the serial and model number of the colored printer that isn't working.

Model # HL-4570CDW

Serial # U62500B2J260142

--
Amy Wilder
Director
Bean Station Public Library
895 Broadway Drive
Bean Station, TN 37708
(865) 993-3068
beanstationlib@gmail.com

Needs to be
Supplied
Broken + tossed