

Agenda
Grainger County Commission Meeting
Monday June 12, 2023 @ 7:00PM

Meeting will be open to General Public

Call to Order

Invocation

Pledge to Flag

Roll Call

Public Comments

Approval of Agenda and Addendums if required

Approve minutes and corrections as required for April May
8,2023 meeting.

Election of Notaries:

Approval of Notary Bonds:

Elections:

- A. Please consider the reappointment of Jeannie Hopper and Rita Hillhouse on Library board for 2nd term. Term will expire 7.1.26.
- B. Please consider the appointment of Laura Leonard for the remaining term of Derick Dalton on 911-Board. Derick re-signed due to other commitments. Term will expire 2.9.25.

Reports, monthly, quarterly & annual:

- A. Trustee - Monthly RDB report (report included in packet).
- B. Sheriff's Report-

Committee/Director Reports:

- C. Parks and Recreation (included in packet)
- D. EMS Report (included in packet)
- E. 911 Report-

Budget Amendments:

- A. Board of Education-Amendments included in packet.
- B. Sheriff Department-Amendments included in packet.
- C. Highway Department-Amendments included in packet.

- D. General/P&R/Sanitation- Various amendments included in packet in preparation for year-end budgets.
- E. EMS - Amendments included in packet.
- F. County Clerk - Amendments included in packet
- G. Library - Amendments included in packet

Resolutions:

- A. Resolution 6.12.23A - Approve resolution to increase CDBG water line extension funding. 100% of additional funding required will be paid by Bean Station Utility District per commitment letter included in packet.
- B. Resolution 6.12.23B - Approve resolution to reserve a portion of local options sales tax funds (if available) for General Government.
- C. Resolution 6.12.23C - Approve resolution for 2023/24 Convenience Center grant with 20% match.
- D. Resolution 6.12.23D - Approve resolution for 2023 used oil grant. Will be reimbursed 100% by State.

New Business:

- A. Approve Reserve Fund request and Setup Fund 128. (Information included in packet).
- B. Discuss and approve Engineering proposal for UT Extension office roof replacement.
- C. Approve additional funding for new Library space renovations (Amendment included with estimate). Initial spending limits were set at \$25,000.
- D. James Acuff would like to discuss State Highway 131 road improvements near Rucker Road and Hammit Road.
- E. Review and approve building lease agreement (old Jail) with Grainger County Historic Society.
- F. Discuss and consider office renovations for Trustee (estimate included in packet).
- G. Discuss CTAS response in reference to Roberts rules. (Email provided in packet).
- H. Consider and Approve Interlocal Cooperation Agreement between Grainger County and Emergency Communications District (included in packet).

Old Business:

- A.

Misc.:

- A. Commendation letter for Office on Aging Director Rita Jarnagin included in packet.
- B. Budget Committee meeting scheduled for June 15th. Meeting will be at Justice Center @ 6:00PM.
- C. Letters from TDOT in response to mile markers on 25E and unincorporated signage included in packet.

Next Commission Meeting: July 10, 2023 @ 7:00 PM

Adjournment

Grainger County Emergency Communications District – E 9-1-1

Randy A. Holt, Director
270 Justice Center Drive, Suite 103
P.O. Box 560
Rutledge, Tennessee 37861
e-mail: raholt911@frontiernet.net
Phone - 865-828-3311 Fax - 865-828-6116
24 Hour Dispatch line- 865-828-3337

May 30, 2023

Mayor Mike Byrd:

This is to inform you that Mr. Derick Dalton has resigned his position on the Grainger County Emergency Communications Board-E 9-1-1 (GCECB) because of his teaching schedule conflicts. Derick was appointed to replace Gary Wayne Dalton who was the Thorn Hill representative.

In keeping with the area appointments, the GCECB requests that you appoint Laura Leonard who lives at 295 John Hedden Way, Thorn Hill. Dr. Mark Holland introduced Ms. Leonard to the 911 Board at our last scheduled meeting, and she discussed her work history and what brought her to this area. Laura is Dr. Holland's work colleague and is an investigator for the Knox County Regional Forensic Center in Knoxville. She has been a resident of Grainger County for about a year and a half and has indicated that she wants to be more involved in our county and her community. Laura moved to Grainger County from south Florida where she worked for the Broward County Medical Examiner's Office and the Miami Police Department. She is an intelligent lady who loves where she lives and really would like to serve on our Board.

The 911 Board members and I feel that her regard for her community along with her knowledge and experiences in other areas will make her a great addition to the 9-1-1 Board.

Thank you,

Jeff Atkins, Chairman, GCECB

Randy Holt, Director
Grainger County 9-1-1

laura leonard letter to mayor byrd

Dept Description	Beginning Balance	Adjustments	Receipts	Transfers In	Disbursements	Transfers Out	Commissions	Ending Balance
101 County General	-2,449,835.90	-8,222.23	-10,572,627.20	-1,552,943.76	9,638,869.52	344,485.69	157,284.73	-4,442,989.15
112 Courthouse Funds	-17,242.84	0.00	-1,105.92	0.00	0.00	0.00	11.05	-18,337.71
114 Gov Law Library	-7,757.57	0.00	-1,115.25	0.00	24.00	0.00	11.13	-8,837.69
116 Solid Waste	-204,597.15	-2,737.62	-946,313.28	-262,123.69	926,568.97	336.96	16,925.76	-471,940.05
122 Special Fund	-39,550.33	0.00	-7,608.79	0.00	0.00	0.00	76.11	-47,083.01
123 Parks & Recreation	-38,126.83	-345.56	-305,009.67	-122,959.00	205,192.16	1,389.89	3,774.61	-256,084.40
127 General Government Special Revenue	-3,749,590.89	0.00	0.00	-9,500.00	303,856.76	1,365,657.91	0.00	-2,089,576.22
131 Highway	-2,808,475.87	-2,192.51	-2,974,756.62	0.00	2,603,607.86	0.00	33,986.25	-3,147,830.89
141 General Purpose Schools	-14,425,413.55	491.55	-27,554,237.56	92,304.00	27,348,813.21	0.00	92,892.32	-14,445,150.03
142 Federal Projects	-1,294,709.99	-12,181.48	-3,388,612.31	0.00	4,215,516.57	0.00	0.00	-479,987.21
143 School Nutrition Program	-1,502,310.45	0.00	-2,000,524.14	0.00	2,201,322.48	0.00	0.00	-1,301,512.11
151 Debt Service	-2,596,284.55	-1,735.86	-2,356,363.97	-244,344.00	1,990,950.00	330,000.00	20,178.06	-2,857,600.32
351 City Of Rutledge	0.00	0.00	-305,058.09	0.00	302,007.49	0.00	3,050.60	0.00
352 City Of Blaine	0.00	0.00	-554,888.31	0.00	549,339.41	0.00	5,548.90	0.00

353	City Of Bean Station	0.50	-448,503.17	0.00	444,017.65	0.00	4,485.02	0.00
	0.00							
21100	Accounts Payable	-1,224.98	-9,138.96	0.00	10,363.94	0.00	0.00	0.00
	0.00							
28310	Undistributed Taxes	-50.60	55.44	0.00	-4.84	0.00	0.00	0.00
	0.00							
28311	Undistributed Taxes Paid In Advance	57,827.96	-54,249.82	0.00	0.00	0.00	0.00	-30,512.65
	-34,090.79							
29900	Fee/Commission Account	-2,984.40	0.00	150,000.00	188,381.42	0.00	-338,224.54	-43,176.07
	-40,348.55							
	-29,208,335.26	26,644.77	-51,480,057.62	-1,949,566.45	50,928,826.60	2,041,870.45	0.00	-29,640,617.51

Summary Of Assets

	Beginning Balance	Ending Balance
1120 Cash On Hand	1,572.00	1,572.00
1130 Cash In Bank	5,206,656.26	1,637,394.51
11300 Investments	24,000,000.00	28,000,000.00
11400 LGC Credit Card Receivable	0.00	0.00
11410 Accounts Receivable	107.00	1,651.00
14310 Undistributed Warrants	0.00	0.00
	29,208,335.26	29,640,617.51

This Report is Submitted In Accordance With Requirements Of Section 5-8-505, And/Or 67-5-1902, Tennessee Code Annotated, And to The Best Of My Knowledge And Belief Accurately Reflects Transactions Of This Office For The Year Ended May 2023.

Rena Shear
(Signature)

06-01-2023
(Date)

Grainger County Justice
(Title)



GRAINGER COUNTY **PARKS** & RECREATION

June 1, 2023

Grainger County Commission:

The Grainger County Parks and Recreation Department would like to provide you with a department report covering through June 1, 2023.

2023 Grainger County Cleanup Event

Grainger County's Annual Cleanup Event was held this year during the week of May 15th through May 20th. The event had a total of 7 volunteers that signed up through our office. We picked up approximately 560 pounds of litter and other items from roadways and lakeshore. All volunteers focused their efforts in the Bean Station area.

Food Truck Fridays

We are currently in the planning phase of a "Food Truck Friday" event to be held at Grainger County Park. The first planned date for this event will be Friday, June 30th. If all goes well, we will continue with the event on the last Friday of each month. More information to come once available.

Grainger County Fall Festival

We will begin meetings this month with the Grainger County Fall Festival Committee in order to start planning for this year's event. The festival will be held on Friday, October 6th and Saturday, October 7th.

Please contact me by phone or email if you are interested in participating in any way with this year's Fall Festival.

Also, feel free to contact my office with any other questions or concerns at any time at 865-828-9900 or by email at graingerparksandrec1@frontier.com.

Sincerely,

Stacie Defrees
Director



GRAINGER COUNTY EMERGENCY MEDICAL SERVICE

County Commission

INFORMATION FOR THE MONTH OF MAY

June 12, 2023

A. NUMBER OF CALLS (MAY)

- 335 including 192 transports (5/1/2023 -- ESO)

UNIT	TRANSPORTS	TOTAL CALLS
Medic 1	61	106
Medic 2	58	109
Medic 3	26	46
Medic 4	46	71
Medic 5	1	2
Medic 14	0	1

B. REVENUE COLLECTED (MAY)

- Monthly Total: \$78,673.52 (5/1/2023 - Trustees)
- FY Total to Date: \$885,274.05 (5/1/2023 - Trustees)

C. STAFFING (MAY)

- Full-Time: 24 Part-Time: 13

Paramedic	Advanced EMT	EMT - Basic
Full-Time 13	Full-Time 8	Full-Time 3
Part-Time 4	Part-Time 4	Part-Time 5

D. VEHICLES (MAY)

AMBULANCE: MILEAGE

(5/30/2023 - EmStat-Prod)

UNIT	ASSIGNMENT	MAKE	MODEL	MONTHLY MILEAGE	TOTAL MILEAGE
79	Reserve (Rutledge)	Chevrolet	2014	1,147	339,673
80	Reserve (Blaine)	Chevrolet	2015	819	249,328
81	Rutledge	Chevrolet	2017	2,487	128,318
82	Blaine	Chevrolet	2019	3,809	130,938
83	Washburn	Chevrolet	2017	1,872	128,653
84	Bean Station	Ford	2021	3,512	128,492

Mardy Bowen, EMT-P
Director of EMS

Email: mardy.bowen@GraingerCountyTN.gov

Office: (606) 828-3082
Mobile: (606) 828-3012
Fax: (606) 828-3713

Department of Education

Grainger County

P.O. Box 38
7850 Rutledge Pike
Rutledge, Tennessee 37861
Phone 865/828-3611 Fax 865/828-4357
Mark Briscoe, Director

May 24, 2023

Mike Byrd
Grainger County Mayor
P.O. Box 126
Rutledge, TN 37861

Mayor Byrd:

I am providing seventeen (17) copies of budget amendments for approval. This will provide your office two additional copies as well as one for each of the commissioners. These amendments were approved at the May 23, 2023 School Board meeting.

I request for amendments to be considered for approval at the June 12, 2023 meeting of the Grainger County Commission. If you or any of the members of the County Commission need additional information, contact me at 865-828-3611.

Respectfully,



Mark Briscoe
Director

Teach. Learn. Succeed.

Grainger County Schools prohibit discrimination in all its programs and activities on the basis of race, color, national origin, sex, disability, or age

**GENERAL PURPOSE SCHOOL
BUDGET AMENDMENTS
May 23, 2023**

		Decrease/Revenue/DB	Increase/CR
CAREER & TECHNICAL EDUCATION - INNOVATIVE SCHOOL MODELS (ISM)-AMENDMENT			
71300-116-ISM	Certified Teachers	35,750.00	
71300-123-ISM	Guidance Personnel	29,062.50	
71300-189-ISM	Other Salaries & Wages	10,000.00	
71300-201-ISM	Social Security	4,638.38	
71300-204-ISM	State Retirement	6,501.22	
71300-206-ISM	Life Insurance	30.00	
71300-207-ISM	Medical Insurance	8,992.20	
71300-212-ISM	Employer Medicare	1,084.80	
71300-429-ISM	Instructional Supplies and Materials		38,592.94
71300-471-ISM	Software	10,000.00	
71300-524-ISM	InService/Staff Development	1,500.00	
71300-599-ISM	Other Charges		103,780.56
71300-730-ISM	Vocational Instruction Equipment	-	5,766.23
72230-790-ISM	Other Equipment	13,780.63	
76100-399-ISM	Other Contracted Services	14,000.00	
76100-790-ISM	Other Equipment	12,800.00	
Total		\$ 148,139.73	\$ 148,139.73

		Decrease/Revenue/DB	Increase/CR
REGULAR INSTRUCTION PROGRAM - AMENDMENT			
71100-449	Textbooks		63,571.65
72250-105	Technology Supervisor/Director	7,071.65	
72250-189	Technology Other Salaries & Wages	31,500.00	
72320-189	Office of Director-Other Salaries/Wages	25,000.00	
Total		\$ 63,571.65	\$ 63,571.65

		Decrease/Revenue/DB	Increase/CR
OPERATION OF PLANT - AMENDMENT			
72610-454	Water & Sewer		18,000.00
72250-105	Technology Supervisor/Director	18,000.00	
Total		\$ 18,000.00	\$ 18,000.00

Decrease/Revenue/DB

Increase/CR

TRANSPORTATION - AMENDMENT

72710-315-FUEL	Contracts with Vehicle Owners		10,000.00
72250-105	Technology Supervisor/Director	10,000.00	
Total		\$ 10,000.00	\$ 10,000.00

Decrease/Revenue/DB

Increase/CR

SPECIAL EDUCATION - AMENDMENT

71200-163	Educational Assistants	8,000.00	
71200-201	Social Security	2,000.00	
71200-370	Non Certified Substitute Teachers		7,000.00
72220-312	Contracts with Private Agencies		3,000.00
Total		\$ 10,000.00	\$ 10,000.00

Decrease/Revenue/DB

Increase/CR

REGULAR INSTRUCTION PROGRAM - AMEND IN (NEW MONEY)

71100-599	Other Charges		7,500.00
44570	Utrust Mini Grant	7,500.00	
Total		\$ 7,500.00	\$ 7,500.00

Decrease/Revenue/DB

Increase/CR

SUMMER LEARNING CAMPS - SUMMER LEARNING TRANSPORTATION-AMEND IN (NEW MONEY)

72710-146-CAMP4	Bus Drivers		14,400.00
72710-201-CAMP4	Social Security		892.80
72710-204-CAMP4	State Retirement		1,263.84
72710-212-CAMP4	Employer Medicare		209.00
72710-412-CAMP4	Diesel Fuel		6,750.00
46980-CAMP4	Summer Camp Grants	23,515.64	
Total		\$ 23,515.64	\$ 23,515.64

Decrease/Revenue/DB

Increase/CR

SUMMER LEARNING CAMPS - LEARNING CAMPS-AMEND IN (NEW MONEY)

71100-116-CAMP1	Teachers		160,880.00
71100-163-CAMP1	Educational Assistants		19,190.08
71100-201-CAMP1	Social Security		11,164.35
71100-204-CAMP1	State Retirement		12,262.77
71100-212-CAMP1	Employer Medicare		2,611.02
71100-429-CAMP1	Instructional Supplies & Materials		24,702.72
72120-131-CAMP1	Medical Personnel		1,800.00
72120-201-CAMP1	Social Security		111.60
72120-204-CAMP1	State Retirement		175.68
72120-212-CAMP1	Employer Medicare		26.10
72130-123-CAMP1	Guidance Personnel		5,798.72
72130-170-CAMP1	School Resource Officer		18,000.00
72130-201-CAMP1	Social Security		359.52
72130-204-CAMP1	State Retirement		440.88
72130-212-CAMP1	Employer Medicare		84.08
72410-104-CAMP1	Principals		3,600.00
72410-139-CAMP1	Assistant Principals		9,300.00
72410-201-CAMP1	Social Security		799.80
72410-204-CAMP1	State Retirement		878.49
72410-212-CAMP1	Employer Medicare		187.05
72610-166-CAMP1	Custodial Personnel		5,200.00
72610-201-CAMP1	Social Security		322.40
72610-204-CAMP1	State Retirement		566.08
72610-212-CAMP1	Employer Medicare		84.10
73100-165-CAMP1	Cafeteria Personnel		10,400.00
73100-201-CAMP1	Social Security		644.80
73100-204-CAMP1	State Retirement		1,015.04
73100-212-CAMP1	Employer Medicare		150.80
73100-422-CAMP1	Food Supplies		5,000.00
46980-CAMP1	Summer Camp Grants	295,756.08	
Total		\$ 295,756.08	\$ 295,756.08

**FEDERAL PROGRAMS
BUDGET AMENDMENTS
May 23, 2023**

Decrease/Revenue/DB Increase/CR

TITLE I - PART A - AMEND IN (NEW MONEY)

101-71100-429	Instructional Supplies & Materials		8,420.51
101-71100-722	Regular Instruction Equipment		10,000.00
101-47141	Title I Grants	18,420.51	
Total		\$ 18,420.51	\$ 18,420.51

Decrease/Revenue/DB Increase/CR

ARP PRESCHOOL - AMENDMENT

915-71200-116	Teachers	4,250.00	
915-71200-189	Other Salaries & Wages		4,320.00
915-71200-204	State Retirement	70.00	
Total		\$ 4,320.00	\$ 4,320.00

**SCHOOL NUTRITION
BUDGET AMENDMENTS
May 23, 2023**

		Decrease/Revenue/DB	Increase/CR
SCHOOL NUTRITION PROGRAM - AMEND IN (NEW MONEY)			
73100-422	Food Supplies		102,137.24
47114	USDA -Other	102,137.24	
Total		\$ 102,137.24	\$ 102,137.24

*Supply Chain Assistance Grant

Grainger County Sheriff's Dept

Budget Amendments

(June 2023)

1) From 101-34525-ARP	\$129,608.21
To 101-54110-106 (Deputies)	\$36,925.05
To 101-54110-108 (Inv)	\$2,452.41
To 101-54110-115 (Sgt)	\$11,017.38
To 101-54110-170 (School Resource)	\$14,810.46
To 101-54110-201 (Social Security)	\$4,988.21
To 101-54110-204 (Retirement)	\$6,364.04
To 101-54210-160 (Guards)	\$39,523.49
To 101-54210-165 (Cafeteria personnel)	\$3,238.80
To 101-54210-201 (Social Security)	\$3,271.32
To 101-54210-204 (Retirement)	\$4,173.60
To 101-64000-160 (Guard)	\$2,421.81
To 101-64000-201 (Social Security)	\$185.27
To 101-64000-204 (Retirement)	\$236.37
 2) From Revenue 46870 (prisoner medical re-imburement)	 \$ 54,432.08
To 101-54210-421 (Food supplies)	\$54,432.08
 3) From 101-54210-207 (Medical Insurance)	 \$ 100.00
To 101-54210-421 (Food supplies)	\$100.00

4) From 101-54210-160 (Guards)	\$17,750.00
To 101-54210-399 (Other services)	\$1,000.00
To 101-54210-599 (Other charges)	\$1,000.00
To 101-64000-160 (Guards)	\$3,500.00
To 101-54210-108 (Investigators)	\$3,500.00
To 101-64000-204 (Retirement)	\$250.00
To 101-54110-196 (Inservice)	\$3,500.00
To 101-54210-499 (Other supplies)	\$5,000.00
5) From 101-54110-140 (Salary supplements)	\$ 4,800.00
To 101-54110-115 (Sgts)	\$4,800.00
6) From 101-54110-355 (Travel)	\$ 4,000.00
To 101-54110-431 (Law enforcement supplies)	\$4,000.00
7) From 101-54110-499 (Other supplies)	\$ 3,200.00
To 101-54110-431 (Law enforcement supplies)	\$3,200.00
8) From 101-44170 (Refunds)	\$22.47
To 101-54110-599 (Other)	\$22.47

9) From 101-44170 (Revenue—School)	\$49,500.00
To 101-54110-431 (Law enforcement supplies)	\$ 15,500.00
To 101-54110-115 (Sgts)	\$11,000.00
To 101-54110-170 (School officer)	\$ 8,000.00
To 101-54110-338 (Maintenance)	\$15,000.00
 10) From 101-54110-425 (Gasoline)	 \$20,000.00
To 101-54110-431 (Law enforcement supplies)	\$ 20,000.00
 11) From 101-54110-450 (Tires/tubes)	 \$4,900.00
To 101-54110-435 (Office supplies)	\$ 2,500.00
To 101-54110-708 (Communication Equip)	\$2,400.00
 12) From 101-54110-330 (Operating lease)	 \$2,500.00
To 101-54110-307 (Communication)	\$2,500.00
 13) From 101-44570 (Revenue-HIDTA)	 \$4,906.22
To 101-54110-115 (Sgt)	\$4,906.22

14) From 101-54210-160 (Jail Guards)	\$10,000
To 101-54110-131 (Medical Personnel)	\$10,000

Budget Amendment
Highway Department Funds

June 1, 2023

I, Charlie McAnally, Superintendent of Roads for Grainger County, Tennessee, do hereby respectfully request that the Grainger County Commission approve the following amendments to my budget:

	DEBIT	CREDIT
61000 ADMINISTRATION		
161---Secretary	3,000	
599---Other Charges	5,000	
 62000 HIGHWAY & BRIDGE MAINTENANCE		
201---Social Security		5,000
351---Rentals		500
403---Asphalt-Cold Mix	500	
404--- Asphalt- Hot Mix		45,000
409---Crushed Stone	10,000	
 65000 OTHER CHARGES		
307--- Communications	1,500	
 68000 CAPITAL OUTLAY		
707---Building Improvements	5,000	
726---State-Aid Projects	26,000	

TOTAL

51,000

51,000

A handwritten signature in dark ink, appearing to read 'Charlie McAnally', is written over a horizontal line.

Charlie McAnally, Superintendent

VARIOUS BUDGET AMENDMENTS TO PREPARE FOR FISCAL YEAR END BUDGETS
2022-2023

Debit

Credit

County Buildings

101-49700	Insurance Recovery	\$8,475.00	
101-51800-335	Maintenance and Repair		\$8,475.00

Property Assessor

101-52300-169	Part Time Personnel	\$110.00	
101-52300-201	Social Security		\$110.00

Chancery Court

101-53400-106	Deputies	\$15.00	
101-53400-204	Retirement		\$15.00

Office On Aging

101-56300-207	Medical Insurance	\$600.00	
101-39000	Fund Balance	\$700.00	
101-56300-355	Travel		\$1,300.00

Health Department

101-55110-189	Other Salaries and Wages	\$500.00	
101-55110-355	Travel		\$500.00

Sanitation

116-55710-164	Attendants	\$5.00	
116-55710-204	State Retirement		\$5.00

Debit

Credit

Parks and Rec

123-56700-399	Other Contracted Services	\$710.00	
123-56700-207	Medical Insurance		\$710.00



GRAINGER COUNTY EMERGENCY MEDICAL SERVICE

County Commission

May 31, 2023

EMS has a short fall in budget line-item number 55130-412 (Diesel Fuel). The original appropriation was \$60,000. The current amount remaining in the line-item is \$690.22 with \$642.02 of this already encumbered. Monthly fuel bills for EMS typically range between \$5,400 and \$8,000.

I am requesting an additional \$13,000 for this line item to complete the current fiscal year. This amount should pay the fuel bills expected for May and June.

Thank you,

Mardy Bowen

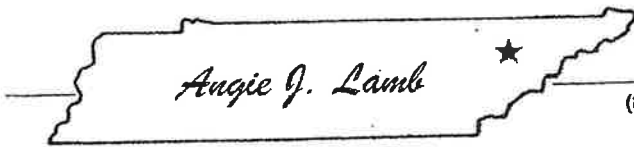
Mardy Bowen, EMTP

Director of EMS

BUDGET AMENDMENT REQUESTS FOR EMS

DEBIT	CREDIT
39000 Fund Balance \$13,000.00	101-55130-412 Diesel Fuel \$13,000.00
39000 Fund Balance \$3,000.00	101-55130-415 Electricity \$3,000.00
*39000 Fund Balance \$13,500.00	101-55130-599 Other Charges \$13,500.00

* This line item pays for the quarterly EMS assessment charges to TennCare. EMS then receives payment for all qualifying transports.



Grainger County Clerk
(865) 828-3511 * P.O. Box 116, Rutledge, TN 37861

June 1, 2023

Mike Byrd Grainger County Mayor
Grainger County Commission

Re: Budget Amendments:

Please make the following reserve transfers for the County Clerk's Office.

DEBIT	CREDIT
34510 Archives and Records Management \$4,400.00	348 postal charges \$4,400.00
34510 Archives and Records Management \$575.00	349 Printing, Stationary and Forms \$575.00
34510 Archives and Records Management \$300.00	355 travel \$300.00
34510 Archives and Records Management \$3,200.00	162 clerical personnel \$3,200.00
201 Social Security \$300.00	162 clerical personnel \$300.00
204 State Retirement \$700.00	162 clerical personnel \$700.00
34510 Archives and Records Management \$2,000.00	317 data processing \$2,000.00

Thank you,

Angie J. Lamb
Grainger County Clerk

GRAINGER LIBRARY BOARD

MAY 4, 2023

BUDGET AMENDMENTS FOR LIBRARIES 2022-2023

FUND 101

DEBIT		CREDIT
56500-599	\$550.00	56500-207
56500-337	\$827.00	56500-207
56500-399	\$7.00	56500-201
56500-399	\$20.00	56500-204
56500-399	\$550.00	56500-207
56500-437	\$505.00	56500-317
56500-337	\$570.00	56500-317

EARL HOLT, BOARD CHAIRMAN

RESOLUTION NO – 6.12.23A

WHEREAS, Grainger County has received 2021 Community Development Block Grant (CDBG) funds for water line extensions off of the Bean Station Utility District (BSUD) water distribution system; and

WHEREAS, on April 6, 2023, at 2:00 p.m. local time, bids were received and publicly opened for the BSUD Water Line Extension contract, and all five (5) bids received far exceeded the amount of funds budgeted for construction; and

WHEREAS, a plan to slightly reduce the amount of water line from the project was developed and a request made to conduct a Mini-Rebid was submitted and ultimately approved by the CDBG funding agency, the Tennessee Department of Economic and Community Development (ECD); and

WHEREAS, on May 25, 2023, at 2:00 p.m. local time, the Mini-Rebid was held, and three (3) bids were resubmitted; and

WHEREAS, the re-bids have been reviewed and checked for technical and legal responsiveness, and a recommendation for award to Edwards Grading of New Tazewell – Tennessee was made by Hatfield & Allen, Consulting Engineers; and

WHEREAS, Grainger County desires to approve the construction contract between Edwards Grading and the BSUD in the amount of **\$424,045.00**; and

WHEREAS, the bid award amount exceeds the available project total budget by approximately **\$9,178.00**.

NOW, THEREFORE, BE IT RESOLVED BY THE GRAINGER COUNTY COMMISSION THAT:

1. Contingent upon concurrence of the Tennessee Department of Economic and Community Development, that the bid of Edwards Grading in the amount of \$424,045.00, which represents the lowest, most responsive bid, be accepted for the construction of the BSUD water line extension contract.
2. The Grainger County will be responsible for all local cash matching funds needed for the completion of this CDBG total project.

Passed and so ordered on this ____ day of ____ 2023.

GRAINGER COUNTY

Mike Byrd – County Mayor

ATTEST:

Bean Station Utility District

P.O. Box 520 • Bean Station, TN 37708 • Office: 865-993-2326



May 25, 2023

Mayor Mike Byrd
Grainger County
P.O. Box 126
Rutledge, Tennessee 37861

Re: 2021 Grainger County CDBG Application

Dear Mayor Byrd:

The Bean Station Utility District would be pleased to work in conjunction with Grainger County on the 2021 Community Development Block Grant (CDBG) project to extend potable water service to areas in need of service. As you are aware, the recent bids for this work came in over the amount of funds available for construction. Please accept this letter as a commitment by the Bean Station Utility District to provide the County with 100% of the funding necessary complete this project. .

We look forward to working with the County on this very important project. Should you have any questions or need any additional information, please do not hesitate to give me a call.

Sincerely,

A handwritten signature in dark ink, appearing to read "Keith Rich". The signature is written in a cursive, flowing style.

BEAN STATION UTILITY DISTRICT
Board President

Resolution No. 6.12.23B

RESOLUTION OF THE GOVERNING BODY OF
GRAINGER COUNTY, TENNESSEE,
AUTHORIZING GENERAL GOVERNMENT FUNDING RESTRICTED

WHEREAS, the Governing Body of the Grainger County Tennessee, (the "Local Government") has determined that it is necessary and desirable to provide funds for non-budgeted projects to include buildings, vehicles, property, etc.; and

WHEREAS, the Governing Body has determined that non-budgeted projects are critical and essential needs for the county; and

WHEREAS, the Governing Body finds that it is advantageous to the Local Government for funding the cost of such projects;

NOW THEREFORE, BE IT RESOLVED by the Governing Body of Grainger County, Tennessee, as follows:

Section 1. A local option sales tax is levied as provided by law. For the purpose of providing funds to finance the cost of various projects, beginning with fiscal year 2022-23, the first \$700,000.00 shall accrue to the General Debt Service Fund, after which the remaining funds will be transferred to **Reserved/Assigned for General Government Fund** as established by the Grainger County Legislative Body. This section does not apply to General Purpose School Funding accruals under the local option sales tax law.

Duly passed and approved this 12th day of June, 2023.

(Local Government Chief Executive)

ATTESTED:

(Recording Officer)

Resolution 6.12.23C

**A RESOLUTION AUTHORIZING GRAINGER COUNTY TO MAKE A 2023/24
CONVENIENCE CENTER GRANT**

WHEREAS, the Convenience Center Grant Program as administered by the Tennessee Department of Environment and Conservation, Division of Solid Waste Management offers grants to local jurisdictions to fund equipment needs in recycling, and

WHEREAS, Grainger County has need for improvements to its convenience centers including paving

NOW, THEREFORE, BE IT RESOLVED that Grainger County Commission does hereby commit to applying for a Convenience Center Grant, not to exceed \$50,000, for making improvements to Grainger County's convenience centers, and

BE IT FURTHER RESOLVED, the Grainger County Commission will commit to provide matching funds in the amount of 20% or up to \$10,000 of the total eligible project costs.

Duly passed and approved this ____ day of _____, 2023

APPROVED: _____
Mike Byrd, Mayor

ATTEST: _____

Resolution 6.12.23D

**A RESOLUTION AUTHORIZING GRAINGER COUNTY TO MAKE A 2023
USED OIL GRANT**

WHEREAS, the Used Oil Program as administered by the Tennessee Department of Environment and Conservation, Division of Solid Waste Management offers grants to local jurisdictions to fund equipment needs in used oil collection, and

WHEREAS, Grainger County has need for used oil collection equipment

NOW, THEREFORE, BE IT RESOLVED that Grainger County Commission does hereby commit to applying for a Used Oil Grant, for the necessary equipment for used oil collection and burning for heat, and

BE IT FURTHER RESOLVED, the Grainger County Commission will commit to purchase required equipment before receiving a 100% reimbursement of the total eligible project costs.

Duly passed and approved this ____ day of _____, 2023

APPROVED:

Mike Byrd, Mayor

ATTEST:

RESERVE FUND REQUESTS AND SET-UP FUND 128

Fiscal Year 22/23

Please consider setting up a Reserve Account for the Office on Aging Contributions using account number 101-34630-OOA Committed for Public Health & Welfare.

Please consider setting up a Reserve Account for the Mental Health Grant using account number 101-34530-MHG Restricted for Public Health & Welfare.

Please consider the set-up of Fund 128 for Opioid Crisis Funds that we are receiving. This will help the Trustee's Office keep up with interest record keeping.

Please consider the set-up of a Reserve Account for Local Option Sales Tax per Resolution 6.12.23B using account number 101-34590-LOST Restricted for Other Purposes.

May 19, 2023

David M. Byrd, Mayor
Grainger County Mayor's Office
8095 Rutledge Pike
Rutledge, TN 37861

Re: Grainger County UT Extension Roof Replacement
MBI Comm. No. 231098

Dear Mayor Byrd:

We are very pleased that you have decided to request a proposal from this firm to provide professional services with reference to the above captioned project. If you find this proposal acceptable, we will prepare an AIA B101 agreement for our services. Please be assured that we will do our utmost to service you professionally and efficiently. If at any time you have any questions or concerns, please contact the undersigned at once.

PROJECT INFORMATION

Item	Description
Proposed Improvements / Use	Removal of existing flat roof and replacement with sloped metal roof system
Site Location	460 Water Street, Rutledge, Tennessee 37861
Estimated Square Footage	Flat Roof: 3,200 s. f
Proposed Building Construction	Existing
General Services	Due diligence investigation of existing structure for replacement of flat roof with sloped roof system.

PROPOSED SERVICE

- MBI proposes a structural investigation of the existing building for Client's requested sloped roof system replacement of existing flat roof.

DUE DILIGENCE INVESTIGATION SERVICE

STRUCTURAL

- Based on the results of the investigation of existing structure of the building, a second proposal for construction documents, bidding and negotiation, and construction administration will be submitted to the Client for approval.

SCHEDULE

- Due Diligence Investigation Phase – MBI estimates twenty-one (21) business days from written authorization to proceed.

**Protracted delays will result in additional services and extended schedules.*

DELIVERABLES

- Due Diligence Investigation Phase – MBI shall prepare for the Client's approval a report containing the results of an investigation of the current structure of the building; and recommendation as to the feasibility of installing a sloped roof system.

Chattanooga
University Tower
651 E. Fourth Street, Suite 500
Chattanooga, TN 37403
(o) 423.756.5046

www.mbicompanies.com


Knoxville
299 N. Weisgarber Road
Knoxville, TN 37919
(o) 865.584.0999

FEE

Based on the above program, the following hourly basis will be required for the scopes outlined herein:

Item	Compensation
Due Diligence Investigation	Hourly, not to exceed \$ 11,000.00

Thank you again for allowing us to provide you with this proposal. If you have any questions, please contact Erin Harlow.
By signing this proposal, you authorize MBI to begin work while an AIA agreement is reached in good faith.

Sincerely,
MBI Companies Inc.

Erin Harlow, AIA
Vice President of Architecture

Grainger County

(Authorized Signature)

(Print Authorized Signature)

(Title of Person Authorized to Sign)

ACCEPTED AND AGREED TO THIS

____ DAY OF _____, 20____

May 30, 2023

David M. Byrd, Mayor
Grainger County Mayor's Office
8095 Rutledge Pike
Rutledge, TN 37861

Re: Grainger County UT Extension Roof Replacement
MBI Comm. No. 231098

Dear Mayor Byrd:

We are very pleased that you have decided to request a proposal from this firm to provide professional services with reference to the above captioned project. If you find this proposal acceptable, we will prepare an AIA B101 agreement for our services. Please be assured that we will do our utmost to service you professionally and efficiently. If at any time you have any questions or concerns, please contact the undersigned at once.

PROJECT INFORMATION

Item	Description
Proposed Improvements / Use	Removal of existing flat roof down to decking; clean out and reuse existing roof drainage system, cap and abandon any unused vent pipes and vent fans; replace rigid insulation and tapered insulation to current energy code; and install new membrane roofing and flashing.
Site Location	460 Water Street, Rutledge, Tennessee, 37861
Estimated Square Footage	3,200 s. f.
Proposed Building Construction	Existing
General Services	Architectural services for permitting, bidding, and construction administration.

SCOPE OF BASIC SERVICES

- MBI includes customary architectural services
- Assist the Client in filing documents required for the approval of governmental authorities having jurisdiction over the Project.

CONSTRUCTION DOCUMENT PHASE SERVICES

ARCHITECTURE

- MBI shall prepare for the Client's approval Construction Documents consisting of Drawings and Specifications setting forth in detail the requirements for the construction of the Work.
- Submit the Construction Documents to the Client, and make appropriate recommendations to the Client to adjust the Project's size, quality or budget, if necessary. The Client shall cooperate with MBI in making such adjustments.
- Following the Client's approval of the Construction Documents, MBI shall assist the Client in awarding and preparing contracts for construction.

***Note:** Any hidden structural or other conditions requiring additional engineering or design, these are to be completed hourly or at an agreed upon fee.

Chattanooga
University Tower
651 E. Fourth Street, Suite 500
Chattanooga, TN 37403
(o) 423.756.5046

Knoxville
299 N. Weisgarber Road
Knoxville, TN 37919
(o) 865.584.0999

PERMITTING

- MBI will submit the documents and associated application paperwork to the local building department for plan review. If plan review comments are issued, MBI will revise the documents as needed to respond to the comments and resubmit them back to the building department. Associated plan review fees, if any, shall be paid by the Client.

BIDDING

- MBI will electronically submit the Construction Documents to a local printing company or a web-based file hosting service such as Drop Box or Google Drive and Plan rooms where potential prime bidders can obtain and reproduce them at their own expense.
- MBI will provide the Client with electronic copies of the documents. Hard copies can be provided as a Reimbursable Expense.
- MBI will attend a pre-bid meeting which will be held near the Project site.
- MBI will receive, review, and tabulate the bids and make recommendation to the Client of the apparent successful bidder.

CONSTRUCTION PHASE SERVICES

- MBI will provide customary Construction Phase Services as indicated or negotiated in the AIA B101 Agreement.

SCHEDULE

- Construction Documents Phase - MBI estimates twenty-one (21) business days from written authorization to proceed. *

**Protracted delays will result in additional services and extended schedules.*

DELIVERABLES

- Construction Document Phase - MBI shall prepare for the Client's approval Construction Documents consisting of Drawings and Specifications book setting forth in detail the requirements for the construction of the Work.

FEE

Based on the above program, the following lump sum fees or a percentage basis will be required for the scopes outlined herein:

Item	Compensation
Construction Documents	\$ 8,500.00; includes \$ 2,500.00 for Lidar scan.
Permitting	Included
Bidding	Included
Construction Phase Services	\$ 2,500.00 / Month
Additional Services	Quoted as requested – approved in advance of proceeding

MBI's fees for additional services will be the product of the hours worked for the type of services performed multiplied by the hourly rates for the professionals and staff performing the services. Please see attached hourly rates. Direct personnel costs include base salary, payroll taxes, insurance, and benefits. Fees for additional services will be submitted for approval prior to the start of services.

Thank you again for allowing us to provide you with this proposal. If you have any questions, please contact Erin Harlow.
By signing this proposal, you authorize MBI to begin work while an AIA agreement is reached in good faith.

Sincerely,
MBI Companies Inc.

Erin Harlow, AIA
Vice President of Architecture

Grainger County

(Authorized Signature)

(Print Authorized Signature)

(Title of Person Authorized to Sign)

ACCEPTED AND AGREED TO THIS

____ DAY OF _____, 20____

PROPOSAL

Page # _____ of _____ pages

Green And Stratton Construction

Proposal Submitted To: Mike Byrd	Job Name Library	Job #
Address	Job Location	
	Date	Date of Plans
Phone #	Fax #	Architect

We hereby submit specifications and estimates for:

Supply Material and Labor to Install Floor in entire area, Install new lights, Install Cove base, Frame and Finish bathroom to make bigger, Cut exit door in block wall, remove excess plumbing and electrical, Frame and finish utility room, Scrape and refinish ceilings, Paint entire area

We propose hereby to furnish material and labor—complete in accordance with the above specifications for the sum of: **35,600.00**
 \$ **Thirty five thousand 27 hundred 00/100** Dollars
 with payments to be made as follows: **upon completion**

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted:

Mark Skell

Note—this proposal may be withdrawn by us if not accepted within **30** days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____

DEBIT

CREDIT

ARP

127-47901	ARP	\$35,600.00	
127-58831-707	Building Improvements		\$35,600.00

LEASE

This LEASE, made this ____ day of _____, 2023 by and between the County of Grainger, Tennessee acting through the County Mayor herein after referred to as the "County" and the Grainger County Historic Society, herein referred to as the "Historic Society".

WHEREAS, the Parties are agreed that the County shall lease to the Historic Society the following parcel of land located in Grainger County and within the corporate limits of the Town of Rutledge. Said parcel is described as being at the intersection of Water Street and State Route 92 and being also shown as Parcel 1 of Block C on Map 49-0 in the Tax Assessor's Office. Said property is improved with a structure being the old Grainger County Jail.

This LEASE is to run for a period of Ten (10) years with the right of renewal. The terms of said renewal shall be negotiated at the time of the renewal.

The consideration for this LEASE shall be One Dollar (\$1.00) paid by the Historic Society to the County.

The Historic Society shall indemnify the County against all liabilities, expenses and losses, including attorney's fees and other legal costs incurred by the County, including but not limited to, those occurring as a result of: (a) failure by the Historic Society to perform any covenant required to be performed by the Historic Society under this Agreement; (b) any accident, injury or damage caused by the Historic Society or its member's Ship which shall happen in or about the leased property; (c) failure to comply with any requirements of any governmental authority; and (d) any merchant's lien or security agreement filed against the leased property. The County shall not be liable for any personal injury to the Historic Society, its members, its guests, its invitees, or to any other occupant of any part of the leased property, or for any damages to any property of the Historic Society, irrespective of how such injury or damage may be caused, whether from action of the elements, condition of the leased premises, or acts of negligence of the County or otherwise; and the Historic Society hereby assumes the risks of any such injury or damage.

The Historic Society shall at all times during the term of this Lease carry public liability insurance with minimum limits of liability in an amount not less than One Million Dollars (\$1,000,000.00) for bodily injury or death to any one person and an amount no less than Fifty Thousand Dollars (\$50,000.00) for damage to property. Such insurance policies shall name the Historic Society and the County as the insured parties thereunder. The Historic Society shall deliver to the County, certificates of insurance certifying that such insurance is in effect. The Historic Society understands that the County's insurance will not provide any coverage for theft or damage to the Historic Society's personal property.

The terms of this LEASE shall be as follows:

1. The Historic Society will help provide maintenance and cleaning of the Old County Jail.
2. If the Historic Society shall cease to exist prior to the termination of this Lease then the Lease is automatically terminated and the property shall revert to the County free of said Lease.
3. Either party may terminate the Lease with a 90-day notice.

IN WITNESS WHEREOF, the parties have executed this Lease on this ____ day of _____, 2023.

LESSEE: Grainger County Historic Society

LESSOR: Grainger County

BY: _____

BY: _____
Mike Byrd, County Mayor

ATTEST: _____
Angie Lamb, County Clerk

STATE OF TENNESSEE
COUNTY OF GRAINGER

190 Locust Street • Washburn, TN 37888

PLEASE PAY FROM THIS INVOICE. NO STATEMENT WILL BE SENT.

Quote

RCVD:

COD = COLLECT ON DELIVERY
POR = PAY ON RECEIPT, MAXIMUM 5 DAYS
NET 15/30 = PAY IN 15/30 DAYS FROM DATE
ACCT = DUE 10th FOLLOWING MONTH
ALL LATE PAYMENTS ADD 1% PER MONTH (12% A YEAR)

TOTAL

mike.byrd@graingercountytn.gov

From: Hall, Ricky J <rick.hall@tennessee.edu>
Sent: Wednesday, May 10, 2023 10:48 AM
To: mike.byrd@graingercountytn.gov
Subject: FW: County Commission Question

Mike, see info below per your request.

Rick

From: Brown, Kristy Godsey
Sent: Wednesday, May 10, 2023 10:40 AM
To: Hall, Ricky J <rick.hall@tennessee.edu>
Subject: Re: County Commission Question

Under Robert's Rules, it is just limited to bringing up the same motion in the same meeting.

I think a local rule requiring a full year to go by is really excessive.

From: Hall, Ricky J <rick.hall@tennessee.edu>
Date: Wednesday, May 10, 2023 at 8:40 AM
To: Brown, Kristy Godsey
Subject: FW: County Commission Question

Hi, Kristy

I received the question below from Mike Byrd, co. mayor for Grainger County. What do you think?

From: mike.byrd@graingercountytn.gov <mike.byrd@graingercountytn.gov>
Sent: Wednesday, May 10, 2023 9:17 AM
To: Hall, Ricky J <rick.hall@tennessee.edu>
Cc: mike.byrd@graingercountytn.gov
Subject: County Commission Question

Rick,

Several years ago the CLB passed a motion to not allow an item that had previously been voted down by the commission be placed on the agenda for one year. Is this form of motion valid?

I have recently heard the only time a defeated motion could not be voted on twice is within the same meeting.

If you need to discuss for clarification please give me a call.

Mike Byrd
County Mayor
865-828-3513
mike.byrd@graingercountyttn.gov



**INTERLOCAL COOPERATION AGREEMENT
FOR
EMERGENCY COMMUNICATIONS
BETWEEN GRAINGER COUNTY EMERGENCY COMMUNICATIONS DISTRICT
AND
GRAINGER COUNTY**

Pursuant to Tenn. Code Ann. § 7-86-105(b)(6), this Interlocal Cooperation Agreement for Emergency Communications (the "Agreement") is entered into between and among Grainger County, a political subdivision of the State of Tennessee, and Grainger County Emergency Communications District (the "District"), a municipality and public corporation created and established pursuant to Tenn. Code Ann. § 7-86-101, *et seq.*

WHEREAS, the District was established for the purpose of providing a system of emergency communications whereby a caller dialing 9-1-1 would immediately be connected to a public safety answering point that would quickly and efficiently assure that the appropriate emergency responders are notified;¹ and

WHEREAS, such a system results in the saving of life, a reduction in the destruction of property, quicker apprehension of criminals, and ultimately the saving of money;² and

WHEREAS, the District was established as a statutory municipality or public corporation in perpetuity, authorized to fund its operations through a bona fide emergency telephone service charge on all service users within its borders, whether business or residential, public, or private, profit making or not-for-profit, including governmental entities,³ and

WHEREAS, Grainger County and the District desire to conduct certain operations related to emergency communications jointly as contemplated by Tenn. Code Ann. § 7-86-105(b)(6).

WHEREAS, the Grainger County Legislative Body authorized the execution of this interlocal agreement between Grainger County and the District by this agreement on _____, 2023, and

WHEREAS, the District, acting by and through its Board of Directors, authorized the execution of this interlocal agreement between Grainger County and the District by its action on _____, 2023.

NOW, THEREFORE, in consideration of the promises and covenants set forth herein, and for good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

¹ See Tenn. Code Ann. § 7-86-102(a).

² See *id.*

³ See Tenn. Code Ann. § 7-86-106.

1. **Purpose.** This Agreement is for the purpose of establishing the manner, terms, and conditions by which Grainger County and the District shall jointly provide 911 and dispatch service in the area. For purposes of this agreement "911 service" means the Public Safety Answering Point (PSAP), lines, equipment, and personnel necessary to receive and answer 9-1-1 calls--the universal number that is used on telephone devices by the public at large for help in an emergency as defined in Tenn. Code Ann. § 7-86-103 (1). "Dispatch service" means Direct Dispatch, in which a PSAP upon receipt of a telephone call for emergency service, provides by commercial mobile radio for the dispatch of the appropriate emergency service units as defined in Tenn. Code Ann. 7-86-103 (10).
2. **Joint Emergency Communications District.** Grainger County and the District shall form a Joint Emergency Communications District as contemplated by Tenn. Code Annotated 7-86-105 (b) (6). The parties agree the District will continue to function and operate under the laws prescribed in Tenn. Code Annotated 7-86-105 (b) (1), (c), (d), (e), (f), (g), (h), and (i). The District Board of Directors shall consist of nine (9) members to govern the affairs of the District. The County Mayor shall appoint the members of the Board of Directors subject to confirmation by the County legislative body. The members shall serve for a term of four (4) years without compensation. The Board of Directors has the complete and sole authority to appoint a chair and other officers it may deem necessary from among the existing Board of Directors, employ such experts and consultants necessary to assist the Board in the discharge of its responsibilities to the extent of available funds. The Board has the authority to provide pension, insurance, or any other benefit plans deemed appropriate for District employees. No member of the Board shall be an employee of the District.
3. **Cooperative Agreement.** The parties agree to jointly provide 9-1-1 within the District and dispatch services for all emergency responders within the unincorporated area of the District.

The District hereby agrees to be responsible for providing the following operational aspects of 9-1-1 service in the District:

A 9-1-1 Emergency Communications Center capable of receiving and dispatching calls for service utilizing the direct dispatch method (TCA 7-86-107 A.); a 9-1-1 telephone controller with the capability of receiving traditional land line, Voice Over Internet Protocol (VOIP), wireless, and text 9-1-1 calls for service; a radio console, radios, and antennas with the capability of communicating with law enforcement, EMS, EMA, fire departments, and rescue squads; a digital voice recorder that captures all communications that come into the Communications Center; Computer Aided Dispatch (CAD) System that generates a record of all calls for assistance from emergency service providers conducting business and service via the Emergency Communications Center and a NET Clock that receives time data from a government satellite to accurately time stamp all records. The District will staff the Communications Center with two (2) trained and certified telecommunicators 24 hours a day 7 days a week to provide service for all callers and emergency service providers within the District; provide GIS mapping of all public and private roads within the District; addressing all residential and business structures, maintaining, and updating maps and addresses within a computer database; provide Pictometry software and or data with oblique and ortho imagery of Grainger County with annual updates to all Grainger County Government Offices or by log in to

Pictometry online; provide a full-time map/address and floodplain coordinator to enter and maintain all map/address and street information within the District; provide all radio equipment with FCC licensing related to the functionality of the law enforcement, EMS, and fire/rescue channels at the three remote repeater sites--Avondale, Blaine, and Short Mountain; provide electricity with emergency backup generator with service and maintenance to the Clinch Mountain tower site to keep radio communication active in the event of power failure for all emergency service providers; maintain the fencing and the property at the old Fire Tower site at Avondale; provide administrative staff to maintain an accurate account of any and all monies for the District in accordance with the State Comptroller guidelines, maintain all records pertaining to NCIC in accordance with the Federal Bureau of Investigation (FBI) rules and regulations; and provide a full-time director to coordinate with telephone service providers, emergency service providers, equipment vendors, and all federal, state, and local governments relating to 9-1-1 service within the District.

Grainger County hereby agrees to be responsible for providing the following operational aspects of 9-1-1 and dispatch service in the District:

Provide a functional facility located in the Justice Center to house the 9-1-1 Emergency Communications Operations Center; provide the District operations center water, sewer, cleaning, garbage pickup, and electricity with emergency back-up generator power.

4. **Funding.** The **District** hereby agrees to be responsible for funding the following aspects of 9-1-1 and dispatch service:

All charges and related expenses to service providers for 9-1-1 trunk lines, all maintenance and related expenses for emergency telephone service, radio equipment and licensing, CAD, mapping, and computer hardware, software, and all payroll related expenses for GCECD employees.

Grainger County hereby agrees to be responsible for funding the following aspects of 9-1-1 direct dispatch service:

A contribution to the District of Two Hundred Fifty-Two Thousand (\$252,000) for 9-1-1 and dispatch service to all emergency service providers, mapping & addressing service, access and use of EagleView (Pictometry), and the use of radio frequencies licensed to GCECD for radio communications with emergency service providers within the unincorporated area of Grainger County for the fiscal year beginning July 1, 2023, and ending June 30, 2024.

The parties hereby acknowledge that, consistent with Tenn. Code Ann. § 7-86-303 (e), reimbursements by the Tennessee Emergency Communications Board shall be a base amount not less than the District received in fiscal year 2012. The Board may not reduce the base funding amount unless local government funding is reduced.

5. **State, Federal, and Local Compliance.** The parties hereby agree to fully comply with the applicable Policies, Orders, Regulations, and Revenue and Operational Standards of the Tennessee Emergency Communications Board, the applicable rules, regulations, and orders of the Federal Communications Commission, the guidelines of the Grainger County ECD Radio Communication & Digital Radio Procedure, the Grainger County

ECD Call Guide, and any and all applicable federal and state laws in the performance of this agreement.

6. **Term.** The Parties hereby concur that this agreement shall continue for one (1) year from July 1, 2023, until June 30, 2024.
7. **Nondiscrimination.** The parties hereby agree, warrant, and assure that no person shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in the performance of this agreement on the grounds of disability, age, race, color, religion, sex, national origin, or any other classification protected by federal, Tennessee state constitutional, or statutory law.
8. **Liability.** The District agrees to maintain adequate liability insurance coverage for the District, District employees, and the District's Board of Directors.
9. **Records.** The District will maintain an accurate time-stamped computer-generated record of all calls for service within the District, and a digital time-stamped recording of all telephone and radio communication within the District's Central Dispatch Center.
10. **Severability.** If any of the terms and conditions of this contract is held to be invalid or unenforceable as a matter of law, the other terms and conditions hereof shall not be affected thereby and shall remain in full force and effect. To this end, the terms and conditions of this agreement are declared severable.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the _____ day of _____, 2023.

For Grainger County:

Name: Mike Byrd
Title: Grainger County Mayor

Name: Andy Cameron
Title: County Commission Chairman

For the District:

Name: Randy A. Holt
Title: GCECD Director

Name: Jeff Atkins
Title: E9-1-1 Board Chairman

East Tennessee Human Resource Agency

East Tennessee Area Agency on Aging and Disability

April 6, 2023

Mike Byrd, Mayor
Grainger County
Highway 11W
Rutledge, TN 37861

Mayor Byrd,

The Grainger County Office on Aging (OOA), Information & Assistance (I & A), and Senior Center (SC) Quality Assurance Compliance Reviews for Fiscal Year 2022-2023 were completed on April 3, 2023.

Reporting and documentation procedures for OOA, I & A, and SC services are in compliance with policy-contract requirements. Director Rita Jarnagin was properly prepared for her quality assurance review. No findings were identified.

Grainger County Government is very well represented by Ms. Jarnagin. Her multiple contacts in the county and sincere desire to help combine and result in exceptional service to aging adults.

Thank you for partnering with the East Tennessee Area Agency on Aging and Disability to provide needed services to older adults in Grainger County.

Respectfully,



John Bender
Aging Services Manager
ETHRA / Area Agency on Aging and Disability
865/691-2551 x4234
jbender@ethra.org

Cc: Aaron Bradley, ETHRA: ETAAAD Director
Rita Jarnagin, OOA/SC Director



**STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION**

COMMISSIONER'S OFFICE
SUITE 700, JAMES K. POLK BUILDING
505 DEADERICK STREET
NASHVILLE, TENNESSEE 37243-1402
(615) 741-2848

BUTCH ELEY
DEPUTY GOVERNOR &
COMMISSIONER OF TRANSPORTATION

BILL LEE
GOVERNOR

May 3, 2023

The Honorable David M. Byrd
Mayor, Grainger County
P.O. Box 126
Rutledge, Tennessee 37861

Dear Mayor Byrd:

Thank you for your recent inquiry regarding Highway 25E at mile marker 12.0 in Grainger County.

Staff from our Region 1 Traffic Office in Knoxville will contact your office regarding the request/resolution for this location.

We appreciate your concern for highway safety. If you have any further comments regarding this location, please contact the Region 1 Traffic Office at (865) 594-2456.

Sincerely,

A handwritten signature in cursive script, appearing to read "Howard H. Eley".

Howard H. Eley
Commissioner

HHE/SMB/as



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BILL LEE
GOVERNOR

May 3, 2023

The Honorable David M. Byrd
Mayor, Grainger County
P.O. Box 126
Rutledge, Tennessee 37861

Dear Mayor Byrd:

Thank you for forwarding the resolution from Grainger County's legislative body regarding a request for improvements on Highway 25E at mile marker 14.0. We appreciate your concern for highway safety.

In response, I am instructing our Region 1 Traffic office to conduct a traffic study at this location. The Department will contact your office soon regarding this study.

If you have any additional questions or concerns regarding this location, please contact the Region 1 Traffic Office at (865) 594-2456.

Sincerely,

A handwritten signature in cursive script, appearing to read "Howard H. Eley".

Howard H. Eley
Commissioner

HHE/SMB/as



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BUTCH ELEY
DEPUTY GOVERNOR &
COMMISSIONER OF TRANSPORTATION

BILL LEE
GOVERNOR

May 10, 2023

The Honorable David M. Byrd
Mayor, Grainger County
P.O. Box 126
Rutledge, Tennessee 37861

Dear Mayor Byrd:

Thank you for forwarding the resolution from Grainger County's legislative body regarding a request to install unincorporated signage on SR-131. We appreciate your concern for highway safety.

Staff from our Region 1 Traffic Office will contact your office regarding the request/resolution for the location.

If you have any further comments regarding this location, please contact the Region 1 Traffic Office at (865) 594-2456.

Sincerely,

A handwritten signature in cursive script, appearing to read "Howard H. Eley".

Howard H. Eley
Commissioner

HHE/SMB/as